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ABSTRACT

The directory was prepared as part of a comprehensive effort for improving the international network for the exchange of documentation, information, ideas, and experiences, in the field of adult education. The provisional edition will be corrected and updated after March 1976. A work-sheet and coding instructions are included for this purpose. In addition to documentation centers exclusively serving adult education, the directory lists a number of general documentation centers that offer significant information services in the subject area. One hundred fifty-eight institutions in 51 countries are listed alphabetically by country in the national services section of the directory. A few listings appear under regional services (six) and international services (two). Organization and institution names appear in the language of the country with translation into French or English if needed. All other information is in French and English. Categories of information presented are: official name, address, year of creation, parent organization, present head, size of staff, type of activities, people served, services given, fields covered, methods of data processing, reprographic services, periodical publications, and monographs. Not all categories of information are included for each listing. (Author/MS)

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JAN 30 1976

INTERNATIONAL BUREAU OF EDUCATION

BUREAU INTERNATIONAL D'ÉDUCATION

# Directory of documentation and information services in adult education

# Répertoire des services de documentation et d'information relatives à l'éducation des adultes

CE006855

Provisional edition October, 1975

Edition provisoire Octobre, 1975

U.S. DEPARTMENT OF HEALTH, EDUCATION & WELFARE
NATIONAL INSTITUTE OF EDUCATION

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PREFACE

This Directory was prepared by Unesco's Adult Education Section in collaboration with the Documentation Services of the International Bureau of Education as part of a comprehensive effort for improving the international network for the exchange of documentation and information, and also of ideas and experiences, in the field of adult education.

Users will note that in addition to documentation centres that are exclusively serving adult education, we have also included a number of general documentation centres that offer significant information services in the subject area. Where national key-centres have been identified they are indicated by asterisks following their title; these centres act as the central national contact institution in the international network.

This provisional edition has a limited distribution meant only for corrections, updating and the addition of centres in those Member States not yet represented. Accordingly, addressees will find at the end of their copy a work-sheet, with coding instructions, which they are kindly requested to fill out (in English or French) and return to the IBE Secretariat (Palais Wilson, 52 rue des Pâquis, 1211 Geneva 14) before 1 March 1976. The first edition will appear shortly afterwards and will be updated periodically.

Other directories on adult education journals, adult education associations and national boards and councils are in various stages of preparation. Drafts are available on request from the Adult Education Section, Unesco.

We express our thanks to the many National Commissions for Unesco and Documentation Centres who have helped to make this publication possible.

PREFACE

Le présent répertoire a été préparé par la Section de l'éducation des adultes à l'Unesco en collaboration avec les Services de documentation du Bureau international d'éducation. Cette entreprise s'inscrit dans le cadre d'un effort plus vaste visant à améliorer le réseau international d'échange de documentation et d'informations, d'idées et d'expériences dans le domaine de l'éducation des adultes.

Les utilisateurs pourront constater qu'aux centres de documentation traitant exclusivement d'éducation des adultes ont été ajoutés un certain nombre de centres de documentation générale, qui offrent d'importants services d'information sur ce thème. Là où des centres clés ont été identifiés, leur titre est suivi d'un astérisque; ces centres fonctionnent en tant qu'institutions centrales de contact national au sein du réseau international.

Cette édition provisoire aura une distribution limitée qui devrait servir seulement aux corrections, à la mise à jour des informations et à l'inclusion d'Etats membres qui n'y figurent pas encore. A cet effet, les destinataires trouveront à la fin de l'exemplaire qui leur est adressé un formulaire contenant des instructions, que nous les prions de bien vouloir remplir (en anglais ou en français) et retourner au Secrétariat du BIE (Palais Wilson, 52, rue des Pâquis, 1211 Genève 14) avant le 1er mars 1976. La première édition de ce répertoire paraîtra peu de temps après et sera périodiquement mise à jour.

D'autres répertoires concernant les périodiques spécialisés, les associations et les conseils nationaux d'éducation des adultes sont en cours de préparation. Les versions préliminaires peuvent être communiquées sur demande adressée au Secrétariat de l'Unesco, Section de l'éducation des adultes.

C'est grâce à la contribution de nombre de Commissions nationales pour l'Unesco et de centres de documentation qu'il nous a été possible de réaliser ce répertoire; nous les prions de trouver ici l'expression de nos très vifs remerciements.

Argentina.

OFFICIAL NAME: Centro multinacional de educación del adulto. **
TRANSLATION: Centre multinational de l'éducation des adultes.
ADDRESS: La Madrid 676, BUENOS AIRES.
YEAR OF CREATION: 1971
PARENT ORGANIZATION: Dirección nacional de educación del adulto.
PRESENT HEAD: M. Felix Jorge Chaparro.
SIZE OF STAFF - TOTAL : 9 PROFESSIONALS: 4
TYPE OF ACTIVITIES: Documentation, publication, recherche, formation de personnel enseignant de l'éd. des adultes.
PEOPLE SERVED: Enseignants de l'éd. des adultes.
SERVICES GIVEN: Réponse aux demandes de renseignements, préparation de bibliographies.
FIELDS COVERED: Ed. des adultes, politique éducative, réforme en vue de l'éd. permanente.
METHODS OF DATA PROCESSING:
Manuel.
REPROGRAPHIC SERVICES:
Photocopie.
Xérox.
PERIODICAL PUBLICATIONS:
Bibliographies.
MONOGRAPHS:
Données pour une politique éducative.
Données de la campagne de relancement éducatif pour la reconstruction.
Assemblée éducative.

Argentina.

OFFICIAL NAME: Centro nacional de documentación e información educativa.
ADDRESS: Avda. Eduardo Madero 235, 1er piso, BUENOS AIRES.

Australia.

OFFICIAL NAME: Australian Association of Adult Education. **
ADDRESS: P.O. Box 1346, CANBERRA CITY A.C.T. 2601.
YEAR OF CREATION: 1974
PARENT ORGANIZATION: Australian Government.
PRESENT HEAD: Mr. D.S. Robertson.
SIZE OF STAFF - TOTAL : 2 PROFESSIONALS: 1
TYPE OF ACTIVITIES: Documentation, information, publications.
PEOPLE SERVED: General public, government departments, advisory committees, statutory bodies, universities, colleges.
SERVICES GIVEN: Handle outside requests, reproduce journal articles, lend documents.
FIELDS COVERED: Adult ed.

SIZE OF COLLECTION
  BOOKS AND DOCUMENTS: 300
  PERIODICALS RECEIVED ANNUALLY: 50
REPROGRAPHIC SERVICES:
  Photocopy.
  Roneo.
PERIODICAL PUBLICATIONS:
  Australian journal of adult education.
  Newsletter of Australian adult education.
  Bibliographies.
  Proceedings of National Conference.
MONOGRAPHS:
  Handbook of Australian adult education.

Austria.

OFFICIAL NAME: Abteilung Erwachsenenbildung, Fachbibliothek.
TRANSLATION: Adult Education Department Library.
ADDRESS: Mentergasse 11, A-1070 WIEN.
YEAR OF CREATION:
PARENT ORGANIZATION: Bundesministerium für Unterricht und Kunst.
SIZE OF STAFF - TOTAL : 2 PROFESSIONALS: 1
TYPE OF ACTIVITIES: Documentation, information, publications.
PEOPLE SERVED: Adult ed. workers, university students, people interested in adult ed.
SERVICES GIVEN: Answer requests for information, lib. services, counselling.
FIELDS COVERED: Adult ed.
SIZE OF COLLECTION
  BOOKS AND DOCUMENTS: 10,000
  PERIODICALS RECEIVED ANNUALLY: 100
CLASSIFICATION SYSTEM: Special.

Austria.

OFFICIAL NAME: Institut für Erwachsenenbildung.
TRANSLATION: Institute of Adult Education.
ADDRESS: Imbergstrasse 24, A-5020 SALZBURG.
YEAR OF CREATION:
PARENT ORGANIZATION: Ring Österreichischer Bildungswerke.
SIZE OF STAFF - TOTAL : 3 PROFESSIONALS: 2
TYPE OF ACTIVITIES: Documentation, information, publications.
PEOPLE SERVED: Workers in adult ed., university students.
SERVICES GIVEN: Dissemination of information, loan of documents.
FIELDS COVERED: Adult ed.
SIZE OF COLLECTION
  BOOKS AND DOCUMENTS: 2,200
  PERIODICALS RECEIVED ANNUALLY: 35

Bangladesh.

OFFICIAL NAME: Institute of Adult Education. **
ADDRESS: COMILLA.
YEAR OF CREATION:
PARENT ORGANIZATION: Government of Bangladesh.
SIZE OF STAFF - TOTAL : 20
TYPE OF ACTIVITIES: Information, documentation, research.
PEOPLE SERVED: General public.
SERVICES GIVEN: Preparation of bibliographies, directories, document reproduction, literature reviews.
FIELDS COVERED: Adult ed., literacy, lifelong ed., youth activities with educ. aims, counselling, teaching methods.
SIZE OF COLLECTION
BOOKS AND DOCUMENTS: 1,300
AUDIOVISUAL MATERIALS:
Pictures.
Posters.
Charts.
Records.
PERIODICAL PUBLICATIONS:
Bibliographies.
Literature reviews.
MONOGRAPHS:
Directories.

Belgium.

OFFICIAL NAME: Centrum voor andragogisch onderzoek v.z.w.**
TRANSLATION: Centre de recherches andragogiques.
ADDRESS: Maria Theresiastraat 55, 1040 BRUSSEL.
YEAR OF CREATION: 1963
PRESENT HEAD: Dr M.L. Lamberty.
TYPE OF ACTIVITIES: Documentation, recherche, publication, formation.
PEOPLE SERVED: Instituts, organisations de l'éd. des adultes.
SERVICES GIVEN: Répondre à des demandes de documentation, rédaction de résumés analytiques et fiches de documentation des périodiques.
FIELDS COVERED: Ed. des adultes, éd. permanente, politique culturelle, sociologie, psychologie.
SIZE OF COLLECTION
BOOKS AND DOCUMENTS: 800
PERIODICALS RECEIVED ANNUALLY: 50
PERIODICAL PUBLICATIONS:
Résumés analytiques.

Brazil.

OFFICIAL NAME: Setor de documentação do MOBRAL. **
ADDRESS: Ladeira do Ascurra, 115-B, Cosme Velho, RIO DE JANEIRO-GB.
YEAR OF CREATION: 1973
PARENT ORGANIZATION: Fundação Movimento brasileiro de alfabetização.
PRESENT HEAD: Mme Angela Maria Amaral Rebula.
SIZE OF STAFF - TOTAL : 14 PROFESSIONALS: 11
TYPE OF ACTIVITIES: Documentation, information, publication.
PEOPLE SERVED: Techniciens du MOBRAL, niveau national, milieux universitaires, organisations éducatives nationales et étrangères.
SERVICES GIVEN: Réponses aux demandes de renseignements, préparation de bibliographies, reproduction d'articles de périodiques, services de bibliothèque.
FIELDS COVERED: Ed. des adultes, documentation générale.
SIZE OF COLLECTION
BOOKS AND DOCUMENTS: 3.600
PERIODICALS RECEIVED ANNUALLY: 250
METHODS OF DATA PROCESSING:
Manuel.
REPROGRAPHIC SERVICES:
Photocopie.
Ronéo.
Xérographie.
PERIODICAL PUBLICATIONS:
Bulletin bibliographique/SEDOC.
Bibliographies.
Comptes rendus de publications.
Résumés analytiques.

Canada.

OFFICIAL NAME: Adult Education Research Centre.
ADDRESS: University of British Columbia, VANCOUVER, V6T 1W5.
YEAR OF CREATION: 1961
PARENT ORGANIZATION: Faculty of Education, University of British Columbia.
PRESENT HEAD: Dr. Gary Dickinson.
SIZE OF STAFF - TOTAL : 9 PROFESSIONALS: 6
TYPE OF ACTIVITIES: Publications, research, training of professional adult ed. personnel.
PEOPLE SERVED: Graduate students and practioners in adult ed.
SERVICES GIVEN: Resources for graduate students, consultation for outside agencies, research projects and publications.
FIELDS COVERED: Adult ed., rural sociology, health sciences, union ed., adult basic ed.
SIZE OF COLLECTION
BOOKS AND DOCUMENTS: 2,000
PERIODICALS RECEIVED ANNUALLY: 20
METHODS OF DATA PROCESSING:
Manual.
Computerized.
CLASSIFICATION SYSTEM: LC

REPROGRAPHIC SERVICES:
Microfiche-reader.
Reader-printer.
Photocopy.
PERIODICAL PUBLICATIONS:
Bibliographies.
Directories.
Literature reviews.
MONOGRAPHS:
List of publications on request.

Canada.

OFFICIAL NAME: Canadian Association for Adult Education, Library. **
ADDRESS: Corbett House, 238 St. George Street, TORONTO M5R 2P3.
YEAR OF CREATION: 1935
PRESENT HEAD: Mr. Ian Morrison.
SIZE OF STAFF - TOTAL : 5 PROFESSIONALS: 4
TYPE OF ACTIVITIES: Publications, research, clearing house for information, training adult ed. personnel.
PEOPLE SERVED: The whole community.
SERVICES GIVEN: Handle outside requests for information, lib. services, consultation and advice on topics relating to adult ed.
FIELDS COVERED: Adult ed., lifelong learning and recurrent ed.
SIZE OF COLLECTION
BOOKS AND DOCUMENTS: 1,000
PERIODICALS RECEIVED ANNUALLY: 200
METHODS OF DATA PROCESSING:
Manual.
Mechanical facilities.
CLASSIFICATION SYSTEM: Dewey.
AUDIOVISUAL MATERIALS:
Slides.
Films.
REPROGRAPHIC SERVICES:
Photocopy.
PERIODICAL PUBLICATIONS:
Directories.
Literature reviews.
Newsletter/kit.

8/9

Canada.

OFFICIAL NAME: Centre d'animation, de développement et de recherche en éducation.
ADDRESS: 1940 Est. Boul. Henri Bourassa, MONTREAL 360.
YEAR OF CREATION: 1973
PRESENT HEAD: M. Jacques Laliberté.
SIZE OF STAFF - TOTAL : 7 PROFESSIONALS: 6
TYPE OF ACTIVITIES: Publication, documentation.
PEOPLE SERVED: Personnel de collèges.
SERVICES GIVEN: Répondre à des demandes de renseignements, préparer des bibl. sur demande, reproduire des articles de périodiques, prêts de documents.
FIELDS COVERED: Ed. en général, aspects particuliers appliqués à l'éd. des adultes dans les colleges.
SIZE OF COLLECTION
BOOKS AND DOCUMENTS: 200
PERIODICALS RECEIVED ANNUALLY: 10
METHODS OF DATA PROCESSING:
Manuel.
CLASSIFICATION SYSTEM: Spécial.
REPROGRAPHIC SERVICES:
Photocopie.
PERIODICAL PUBLICATIONS:
Prospectives.
Résumés analytiques.

Canada.

OFFICIAL NAME: Centre de documentation, Centre de services aux adultes.
ADDRESS: 1295, Chemin de Chambly, LONGUEUIL, Québec J4J 3X1.
YEAR OF CREATION: 1973
PARENT ORGANIZATION: Service éducatif d'aide personnelle et d'animation communautaire.
PRESENT HEAD: M. Gilles LaFerrière.
SIZE OF STAFF - TOTAL : 2
TYPE OF ACTIVITIES: Documentation, information.
PEOPLE SERVED: Personnel du Service d'éd. des adultes de la Régionale de Chambly, organismes de l'éd. des adultes, autodidactes, étudiants adultes.
SERVICES GIVEN: Consult. sur place, constitution de dossiers thématiques, collection de documents audio-visuels, reproduction d'articles, recherches sur demande.
FIELDS COVERED: Ed. en gén., andragogie, animation, inf. scol. & profes., matériel didactique pour autodidactes.
SIZE OF COLLECTION
BOOKS AND DOCUMENTS: 500
PERIODICALS RECEIVED ANNUALLY: 60
METHODS OF DATA PROCESSING:
Manuel.
CLASSIFICATION SYSTEM: Spécial.
AUDIOVISUAL MATERIALS:
Diapositives.
Films.
Bandes vidéo.
REPROGRAPHIC SERVICES:
Ronéo.
Photocopie.
PERIODICAL PUBLICATIONS:
Bulletin de liaison à partir de mai 1975.

Canada.

OFFICIAL NAME: Centre de documentation, Institut canadien d'éducation des adultes. **
ADDRESS: 506 Est Sainte-Catherine, Suite 800, MONTREAL.
YEAR OF CREATION: 1966
PRESENT HEAD: M. Paul Bélanger.
SIZE OF STAFF - TOTAL : 2 PROFESSIONALS: 1
TYPE OF ACTIVITIES: Publication, recherche, documentation, information.
PEOPLE SERVED: Grand public, membres de l'ICEA.
SERVICES GIVEN: Répondre à des demandes de renseignements, consultation sur place, prêts de documents.
FIELDS COVERED: Ed. des adultes et domaines connexes, culture populaire, animation sociale.
SIZE OF COLLECTION
BOOKS AND DOCUMENTS: 4.500
PERIODICALS RECEIVED ANNUALLY: 300
METHODS OF DATA PROCESSING:
Manuel.
CLASSIFICATION SYSTEM: CDU
REPROGRAPHIC SERVICES:
Lecteur de microf.
Photocopie.
Ronéo.
PERIODICAL PUBLICATIONS:
Bibliographies.
Liste de nouvelles acquisitions.

Canada.

OFFICIAL NAME: Department of Adult Education, Ontario Institute for Studies in Education.
ADDRESS: 252 Bloor Street, W, TORONTO 181, Ont.
YEAR OF CREATION:

Canada.

OFFICIAL NAME: Direction générale de l'éducation des adultes.
ADDRESS: Cité Parlementaire, Edifice "G", 1035 de la Chevrotière, QUEBEC G1R 5A5.
YEAR OF CREATION: 1966
PARENT ORGANIZATION: Ministère de l'éducation.
PRESENT HEAD: M. Louis Pelletier.
SIZE OF STAFF - TOTAL : 350 PROFESSIONALS: 200
TYPE OF ACTIVITIES: Documentation, publication, recherche, formation.
PEOPLE SERVED: Organismes et associations professionnelles d'éducation des adultes.
SERVICES GIVEN: Répondre à des demandes de renseignements, préparer des bibliographies.
FIELDS COVERED: Ed. des adultes, éd. permanente, objectifs, moyens et ressources de formation, expérimentation des nouvelles méthodes.

METHODS OF DATA PROCESSING:
Manuel.
AUDIOVISUAL MATERIALS:
Diapositives.
Films.
REPROGRAPHIC SERVICES:
Photocopie.
PERIODICAL PUBLICATIONS:
Bibliographies.
Publications en série (curriculum de cours).
Statistiques.
MONOGRAPHS:
Répertoire des projets de perfectionnement des éducateurs d'adultes en 1972-73.
Répertoire des projets de dév. pédagogique des organismes d'éd. des adultes en 1973-74.
Rapport de recherches: Opération Départ Montréal.
Rapport de recherches: l'expérience Tévec.
Rapport de recherches: projet de régime de formation.
Rapport de recherches: la recherche-action à SESAME.

Canada.

OFFICIAL NAME: Per de Lance.
ADDRESS: 2195 Rue Galt, Ouest, SHERBROOKE.
YEAR OF CREATION: 1974
PARENT ORGANIZATION: Direction générale de l'éducation des adultes.
PRESENT HEAD: Guy Benoit.
SIZE OF STAFF - TOTAL : 4 PROFESSIONALS: 2
TYPE OF ACTIVITIES: Documentation, information.
PEOPLE SERVED: Responsables de l'éd. des adultes dans la région de l'Estrie, échange avec les autres provinces canadiennes.
SERVICES GIVEN: Répondre à des demandes de renseignements, préparer des bibl., reproduction d'articles et autres documents., prêts à d'autres centres.
FIELDS COVERED: Ed. des adultes, éd. permanente, éd. populaire, évolution de l'éd. des adultes au Québec.
METHODS OF DATA PROCESSING:
Manuel.
CLASSIFICATION SYSTEM: Spécial.
REPROGRAPHIC SERVICES:
Photocopie.
PERIODICAL PUBLICATIONS:
Résumés analytiques à circulation interne pour le moment.

Canada.

OFFICIAL NAME: Instructional Resources Centre.
ADDRESS: College of Education, University of Saskatchewan, SASKATOON, Saskatchewan S7NOWO.
YEAR OF CREATION: 1970
PARENT ORGANIZATION: University of Saskatchewan.
PRESENT HEAD: Mrs. Margaret Baldock.
SIZE OF STAFF - TOTAL : 2 PROFESSIONALS: 2
TYPE OF ACTIVITIES: Information.
PEOPLE SERVED: Academic community.
SERVICES GIVEN: Lib. services, reproduction of journal articles and other documents.
FIELDS COVERED: Ed. in general, adult ed.
PERIODICALS RECEIVED ANNUALLY: 12
METHODS OF DATA PROCESSING:
Manual.
CLASSIFICATION SYSTEM: LC
AUDIOVISUAL MATERIALS:
Microfilms.
Microfiches.
REPROGRAPHIC SERVICES:
Microfiche-reader.
Reader-printer.
Photocopy.
Xerox.

Canada.

OFFICIAL NAME: Service de documentation et d'information régional.
ADDRESS: 890, Ave. Lévis, QUEBEC G1S 3S1.
YEAR OF CREATION: 1974
PARENT ORGANIZATION: Direction générale de l'éducation des adultes.
PRESENT HEAD: J. Vézina.
SIZE OF STAFF - TOTAL : 6 PROFESSIONALS: 3
TYPE OF ACTIVITIES: Documentation, recherche.
PEOPLE SERVED: Grand public et professionnels en éd. des adultes.
SERVICES GIVEN: Répondre à des demandes de renseignements, préparer des bibliographies sur demande, reproduire des articles, prêts de documents.
FIELDS COVERED: Ed. des adultes.
SIZE OF COLLECTION
BOOKS AND DOCUMENTS: 100
PERIODICALS RECEIVED ANNUALLY: 25
METHODS OF DATA PROCESSING:
Manuel.
CLASSIFICATION SYSTEM: SINA
AUDIOVISUAL MATERIALS:
Diapositives.
Films.
REPROGRAPHIC SERVICES:
Ronéo.
Xérographie.
Photocopie.
PERIODICAL PUBLICATIONS:
Comptes rendus de publications.
Résumés analytiques.

Colombia.

OFFICIAL NAME: Grupo de Documentación, División educación de adultos.**
TRANSLATION: Groupe de documentation, Division de l'éducation des adultes.
ADDRESS: Ministerio de educación nacional, CAN-BOGOTA.
YEAR OF CREATION:
PARENT ORGANIZATION: Ministère de l'éducation.
TYPE OF ACTIVITIES: Publication, formation professionnelle, documentation.
PEOPLE SERVED: Grand public, communauté enseignante.
SERVICES GIVEN: Reproduction de documents, établissement de résumés analytiques, services de bibliothèque.
FIELDS COVERED: Ed. des adultes, éd. permanente, orientation, méthodes pédagogiques.
SIZE OF COLLECTION
BOOKS AND DOCUMENTS: 400
PERIODICAL PUBLICATIONS:
Résumés analytiques.

Cuba.

OFFICIAL NAME: Centro nacional de documentación e información pedagógica.**
TRANSLATION: Centre national de documentation et d'information pédagogiques.
ADDRESS: Obispo no 160, esq. Mercaderes, LA HABANA.
YEAR OF CREATION: 1960
PARENT ORGANIZATION: Ministerio de educación.
PRESENT HEAD: M. Julio Rodriguez Villasante.
SIZE OF STAFF - TOTAL : 70
TYPE OF ACTIVITIES: Documentation, recherche.
PEOPLE SERVED: Grand public, membres d'organisations particulières.
SERVICES GIVEN: Répondre aux demandes de renseignements, préparer des bibl., reproduire des articles de périodiques, prêts de documents.
FIELDS COVERED: Ed. en général, éd. des adultes.
METHODS OF DATA PROCESSING:
Manuel.
CLASSIFICATION SYSTEM: Dewey.
AUDIOVISUAL MATERIALS:
Diapositives.
Films.
Microfilms.
REPROGRAPHIC SERVICES:
Lecteur de microf.
Ronéo.
PERIODICAL PUBLICATIONS:
Bibliographies.
Comptes rendus de publications.
Résumés analytiques.
MONOGRAPHS:
Monographies.

Cyprus.

OFFICIAL NAME: Documentation-Information Service of the Pedagogical Institute.**
ADDRESS: Pedagogical Institute, c/o Ministry of Education, NICOSIA.
YEAR OF CREATION: 1974
PARENT ORGANIZATION: Ministry of Education.
PRESENT HEAD: Dr. J. Koutsakos.
SIZE OF STAFF - TOTAL : 3 PROFESSIONALS: 2
TYPE OF ACTIVITIES: Publications, research, training of professional adult ed. personnel, documentation.
PEOPLE SERVED: Teachers of all departments and grades of ed. and educ. authorities.
SERVICES GIVEN: Handle outside requests for information, prepare bibliographies on demand, reproduce journal articles, lend documents, prepare teaching materials.
FIELDS COVERED: Ed. in general, adult ed., continuing ed. in professions, literacy, teaching methods, counselling.
METHODS OF DATA PROCESSING:
Manual.
AUDIOVISUAL MATERIALS:
Slides.
REPROGRAPHIC SERVICES:
Photocopy.
Roneo.
PERIODICAL PUBLICATIONS:
Abstracts.

Czechoslovakia.

OFFICIAL NAME: Institute of Educational Information.**
ADDRESS: Gorkého namesti, 26, 11000 PRAGUE.
YEAR OF CREATION: 1950
PARENT ORGANIZATION: Ministry of Education.
PRESENT HEAD: Ing. Jiri Volf.
SIZE OF STAFF - TOTAL : 6 PROFESSIONALS: 6
TYPE OF ACTIVITIES: Documentation.
PEOPLE SERVED: Public organizations, universities, colleges.
SERVICES GIVEN: Handle outside requests, prepare bibliographies, lend documents, public consultation in Centre.
FIELDS COVERED: Ed. in general, adult ed., literacy, vocational training, lifelong ed.
SIZE OF COLLECTION
BOOKS AND DOCUMENTS: 167
PERIODICALS RECEIVED ANNUALLY: 5
METHODS OF DATA PROCESSING:
Manual.
CLASSIFICATION SYSTEM: UDC
PERIODICAL PUBLICATIONS:
Bibliographies.

Czechoslovakia.

OFFICIAL NAME: Katedra vychovy vzdelavani dospelych, Filosoficka fakulta University Karlovy.
TRANSLATION: Dept. of Adult Education, Faculty of Philosophy of the Charles University.
ADDRESS: Celetna 20, Staré Mesto, 110 PRAGUE 1.
YEAR OF CREATION: 1970
PARENT ORGANIZATION: Czechoslovak Academy of Sciences.
PRESENT HEAD: Jarolim Skalka.
SIZE OF STAFF - TOTAL : 7 PROFESSIONALS: 7
TYPE OF ACTIVITIES: Publications, research, training adult ed. personnel.
PEOPLE SERVED: Academic community, students specializing in adult ed.
SERVICES GIVEN: Consultation by adult ed. specialists, expert services in adult ed.
FIELDS COVERED: Adult ed., theory of continuing ed., guides for adult trainers, teaching methods.
SIZE OF COLLECTION
BOOKS AND DOCUMENTS: 60
PERIODICALS RECEIVED ANNUALLY: 18
METHODS OF DATA PROCESSING:
Manual.
REPROGRAPHIC SERVICES:
Xerox.
PERIODICAL PUBLICATIONS:
Bibliographies.
Bulletin of the Coordinator of State Research: Adult education.
Literature reviews.

Denmark.

OFFICIAL NAME: Danmarks paedagogiske bibliotek. **
TRANSLATION: National Library of Education.
ADDRESS: Lersø Parkallé 101, DK-2100 COPENHAGEN Ø.
YEAR OF CREATION:
PARENT ORGANIZATION: Ministry of Education.
PRESENT HEAD: Mr. Robert Hellner.
SIZE OF STAFF - TOTAL : 31 PROFESSIONALS: 19
TYPE OF ACTIVITIES: Documentation.
SERVICES GIVEN: Library services.
FIELDS COVERED: Ed. in general, adult ed.
PERIODICALS RECEIVED ANNUALLY: 40
METHODS OF DATA PROCESSING:
Manual.
CLASSIFICATION SYSTEM: UDC
AUDIOVISUAL MATERIALS:
Microfiches.
REPROGRAPHIC SERVICES:
Microfiche-reader.
Reader-printer.
Photocopy.
Xerox.

Egypt.

OFFICIAL NAME: al-Markaz an-namudağiy li-ar-riʿāya al-ʾiğtimāʿiyya bi-miṣr al Qadīma.
TRANSLATION: The Model Centre for Social Care.
ADDRESS: 6 Child's Institution Street, Khartit el-Shaich Mobarak-Masr el-Kadima, CAIRO.
YEAR OF CREATION: 1969
PARENT ORGANIZATION: Ministry of Social Affairs.
SIZE OF STAFF - TOTAL : 7 PROFESSIONALS: 5
TYPE OF ACTIVITIES: Publications, training of professional adult ed. personnel.
PEOPLE SERVED: Specific workers in the field of juvenile delinquency.
FIELDS COVERED: Ed. in general, adult ed.
METHODS OF DATA PROCESSING:
Manual.
PERIODICAL PUBLICATIONS:
Publications on workers in the field of youth work.
Pamphlets about the Centre.

Egypt.

OFFICIAL NAME: Arab Literacy Organization.
ADDRESS: 1 Shehab Street, Dokki, CAIRO.
YEAR OF CREATION: 1966
PARENT ORGANIZATION: Arab League Educational, Cultural and Scientific Organization.
PRESENT HEAD: Dr. Mohi El Din Saber.
SIZE OF STAFF - TOTAL : 27 PROFESSIONALS: 18
TYPE OF ACTIVITIES: Publications, research, training of professional adult ed. personnel, documentation.
PEOPLE SERVED: General public, members of a specific organization, academic community.
SERVICES GIVEN: Handle outside requests, prepare bibliographies, reproduce journal articles, lib. services.
FIELDS COVERED: Adult ed., continuing ed., literacy, vocational training, counselling, research in adult ed.
METHODS OF DATA PROCESSING:
Manual.
Mechanical facilities.
Computerized.
REPROGRAPHIC SERVICES:
Microfiche-reader.
Reader-printer.
Photocopy.
Roneo.
Xerox.
PERIODICAL PUBLICATIONS:
Bibliographies.
Serials.
Directories.
Literature reviews.

Egypt.

OFFICIAL NAME: Educational Documentation and Information Agency. **
ADDRESS: 33 Palaki Street, CAIRO.
YEAR OF CREATION: 1956
PARENT ORGANIZATION: National Centre for Educational Research.
PRESENT HEAD: Mrs Zeinab Mehrez.
SIZE OF STAFF - TOTAL : 18 PROFESSIONALS: 12
TYPE OF ACTIVITIES: Publication, research, training, documentation.
PEOPLE SERVED: Members of specific organizations, academic community.
SERVICES GIVEN: Handle outside requests, prepare bibliographies, reproduce journal articles, consultation by general public.
FIELDS COVERED: Ed. in general, adult ed., continuing ed., literacy, vocational training, research in adult ed. problems.
SIZE OF COLLECTION
BOOKS AND DOCUMENTS: 150
PERIODICALS RECEIVED ANNUALLY: 6
METHODS OF DATA PROCESSING:
Manual.
Mechanical facilities.
CLASSIFICATION SYSTEM: Special.
AUDIOVISUAL MATERIALS:
Slides.
Microfiches.
REPROGRAPHIC SERVICES:
Microfiche-reader.
Reader-printer.
Photocopy.
Roneo.
Xerox.
PERIODICAL PUBLICATIONS:
Bibliographies.
MONOGRAPHS:
Directory of agencies working in the field of adult education documentation in the Arab region.
Monographs.
Abstracts.

Egypt.

OFFICIAL NAME: Faculty of Education, University of Tanta.
ADDRESS: University of Tanta, TANTA.
YEAR OF CREATION: 1969
PARENT ORGANIZATION: University of Tanta.
SIZE OF STAFF - TOTAL : 61 PROFESSIONALS: 38
TYPE OF ACTIVITIES: Publications, research, training of professional adult ed. personnel.
PEOPLE SERVED: General public, members of a specific organization, academic community.
SERVICES GIVEN: Handle outside requests, reproduce journal articles, lend documents.
FIELDS COVERED: Ed. in general, adult ed., continuing ed., vocational training, counselling.
METHODS OF DATA PROCESSING:
Manual.
CLASSIFICATION SYSTEM: UDC
PERIODICAL PUBLICATIONS:
Directories.
Literature reviews.

Egypt.

OFFICIAL NAME: General Directorate of Adult Education.
ADDRESS: Ministry of Education, Falaki Street, CAIRO.
YEAR OF CREATION: 1947
PARENT ORGANIZATION: Ministry of Education.
SIZE OF STAFF - TOTAL : 18 PROFESSIONALS: 13
TYPE OF ACTIVITIES: Publications, research, training of professional adult ed. personnel.
PEOPLE SERVED: General public, members of a specific organization.
SERVICES GIVEN: Reproduce journal articles.
FIELDS COVERED: Adult ed., literacy, vocational training, lifelong ed., adult ed. statistics.
METHODS OF DATA PROCESSING:
Manual.
PERIODICAL PUBLICATIONS:
Directories.

Egypt.

OFFICIAL NAME: 'Idārat maḥw al-'Ummiyya.
TRANSLATION: The Directorate of Literacy.
ADDRESS: The Governments' Battlement - Tahrir, 5th Storey, Mogamaá el-Tahrir, CAIRO.
YEAR OF CREATION:
PARENT ORGANIZATION: Ministry of Social Affairs.
SIZE OF STAFF - TOTAL : 6 PROFESSIONALS: 4
TYPE OF ACTIVITIES: Training of professional adult ed. personnel.
PEOPLE SERVED: Workers in the Ministry of Social Affairs.
FIELDS COVERED: Adult ed., literacy.
METHODS OF DATA PROCESSING:
Manual.

Egypt.

OFFICIAL NAME: Maǧlis al-'iᶜlām ar-rīfiy.
TRANSLATION: Rural Information Council.
ADDRESS: Ministry of Agriculture, DOKKI-GIZA.
YEAR OF CREATION: 1962
PARENT ORGANIZATION: Ministry of Agriculture.
SIZE OF STAFF - TOTAL : 11 PROFESSIONALS: 8
TYPE OF ACTIVITIES: Publications, research, training of professional adult ed. personnel, information.
PEOPLE SERVED: General public, members of a specific organization.
SERVICES GIVEN: Handle outside requests, reproduce journal articles.
FIELDS COVERED: Adult ed., continuing ed., literacy, vocational training, research in adult ed. problems.
METHODS OF DATA PROCESSING:
Manual.
PERIODICAL PUBLICATIONS:
Literature reviews.
Periodicals.
Serials.

Egypt.

OFFICIAL NAME: Markaz at-taṯqīf wa at-tadrīb al-mihniy.
TRANSLATION: The Centre of Culture and Functional Training.
ADDRESS: The Workshops of Ministry of Agriculture, Nadi El-Sade, CAIRO.
YEAR OF CREATION: 1970
PARENT ORGANIZATION: Ministry of Agriculture.
SIZE OF STAFF - TOTAL : 4 PROFESSIONALS: 3
TYPE OF ACTIVITIES: Training of professional adult ed. personnel.
PEOPLE SERVED: Workers in the Ministry of Agriculture.
SERVICES GIVEN: Hold seminars.
FIELDS COVERED: Adult ed.
METHODS OF DATA PROCESSING:
Manual.

Finland.

OFFICIAL NAME: Institute of Adult Education.**
ADDRESS: Kalevantie 4, 33100 TAMPERE 10.
YEAR OF CREATION:
PARENT ORGANIZATION: University of Tampere.
TYPE OF ACTIVITIES: Instruction in adult ed. at university level, research.
PEOPLE SERVED: Academic community.
FIELDS COVERED: Adult ed.

Finland.

OFFICIAL NAME: Kasvatustieteiden Tutkimuslaitos.
TRANSLATION: Institute for Educational Research.
ADDRESS: Seminaarinkatu 15, 40100 JYVASKYLA 10.
YEAR OF CREATION: 1968
PARENT ORGANIZATION: Ministry of Education.
PRESENT HEAD: Prof. Raimo Konttinen (Acting).
SIZE OF STAFF - TOTAL : 2 PROFESSIONALS: 2
TYPE OF ACTIVITIES: Documentation, research, information.
PEOPLE SERVED: Educational authorities, academic community, general public.
SERVICES GIVEN: Produce bibliographies, handle outside requests for information, publish and distribute reports, prepare abstracts. Consultation services.
FIELDS COVERED: Ed. in general, including adult ed. materials.
METHODS OF DATA PROCESSING:
Manual.
CLASSIFICATION SYSTEM: UDC
REPROGRAPHIC SERVICES:
Xerox.
Photocopy.
PERIODICAL PUBLICATIONS:
Bibliographies.
The Finnish journal of education/Kasvatus.

France.

OFFICIAL NAME: Agence pour le développement de l'éducation permanente.
ADDRESS: 21, rue de la Vanne, 92120 MONTROUGE.
YEAR OF CREATION:

France.

OFFICIAL NAME: Association nationale pour la formation professionnelle des adultes (APPA).
ADDRESS: 13 place de Villiers, 93100 MONTREUIL.
YEAR OF CREATION:

France.

OFFICIAL NAME: Centre d'études, de recherche et de documentation.
ADDRESS: Institut national d'éducation populaire, 78160 MARLY LE ROI.
YEAR OF CREATION:

France.

OFFICIAL NAME: Centre d'études et de réalisation pour l'éducation permanente.
ADDRESS: Tour Maine-Montparnasse, B.P. 5, 75755 PARIS Cedex 15.
YEAR OF CREATION: 1973
PRESENT HEAD: M. Marc Prévon.
SIZE OF STAFF - TOTAL : 50
TYPE OF ACTIVITIES: Recherche, documentation, formation de personnel enseignant de l'éd. des adultes.
PEOPLE SERVED: Public concerné par l'éd. permanente.
SERVICES GIVEN: Assiste des projets en matière d'éd. permanente en France et à l'étranger.
FIELDS COVERED: Ed. des adultes, éd. permanente.
AUDIOVISUAL MATERIALS:
Diapositives.
Films.
Jeux pédagogiques.
REPROGRAPHIC SERVICES:
Xérox.
Photocopie.
PERIODICAL PUBLICATIONS:
Etudes et rapports.

France.

OFFICIAL NAME: Centre de recherche et de formation en éducation (CREFED).
ADDRESS: Ecole normale supérieure de Saint-Cloud, 2, avenue du Palais, 92210 SAINT-CLOUD.
YEAR OF CREATION: 1970
PARENT ORGANIZATION: Secrétariat d'Etat aux Universités.
PRESENT HEAD: M. Raymond Lallez.
SIZE OF STAFF - TOTAL : 4 PROFESSIONALS: 3
TYPE OF ACTIVITIES: Formation de personnel enseignant de l'éd. des adultes.
PEOPLE SERVED: Inspecteurs de l'enseignement, professeurs d'Ecole normale, responsables de services de formation dans les entreprises publiques et privées.
SERVICES GIVEN: Bibliographies thématiques, dossiers documentaires, documents de support pour séminaire, consultation au centre.
FIELDS COVERED: Ed. des adultes, éd. permanente, formation multi-media, méthodes péd., technologie de l'éd.
METHODS OF DATA PROCESSING:
Manuel.
Mécanique.
REPROGRAPHIC SERVICES:
Lecteur de microf.
Photocopie.
Ronéo.
Xérox.
PERIODICAL PUBLICATIONS:
Bibliographies.
Comptes rendus de publications.
Résumés analytiques.

France.

OFFICIAL NAME: Centre inter-universitaire parisien d'éducation permanente (CIUPEP).
ADDRESS: 2, Place Jussieu, Tour 24, 5e étage, 75005 PARIS.
YEAR OF CREATION:

France.

OFFICIAL NAME: Centre national d'information pour le progrès économique. **
ADDRESS: Tour Europe, Cedex 07, 92080 PARIS-LA DEFENSE.
YEAR OF CREATION: 1969
PARENT ORGANIZATION: Gouvernement français.
PRESENT HEAD: M. Edouard Theysset.
SIZE OF STAFF - TOTAL : 70 PROFESSIONALS: 60
TYPE OF ACTIVITIES: Publication, recherche, formation de personnel enseignant de l'éd. des adultes, documentation.
PEOPLE SERVED: Grand public, organisations patronales, syndicales de l'enseignement.
SERVICES GIVEN: Tous les services de documentation.
FIELDS COVERED: Ed. en général, éd. des adultes, formation permanente.
METHODS OF DATA PROCESSING:
Manuel.
Mécanique.
AUDIOVISUAL MATERIALS:
Diapositives.
Films.
REPROGRAPHIC SERVICES:
Lecteur de microf.
Photocopie.
Ronéo.
Xérographie.
PERIODICAL PUBLICATIONS:
Bibliographies.
Actualité de la formation permanente.
Analyses.
Synthèses.
Annuaire des stages.
Sommaires de publications.

France.

OFFICIAL NAME: Centre universitaire d'information de recherche et de documentation sur l'éducation permanente.
ADDRESS: 2 Place de l'Etoile, 38000 GRENOBLE.
YEAR OF CREATION: 1973
PARENT ORGANIZATION: Secrétariat d'Etat aux Universités.
PRESENT HEAD: M. Noël Terrot.
SIZE OF STAFF - TOTAL : 9 PROFESSIONALS: 8
TYPE OF ACTIVITIES: Documentation, publication, recherche, formation de personnel enseignant de l'éd. des adultes.
PEOPLE SERVED: Associations, entreprises, syndicats, administrations et grand public pour les informations individuelles.
SERVICES GIVEN: Recherche & prêt documents pour collect., consult. documents pour grand public, service d'accueil.
FIELDS COVERED: Ed. des adultes, formation continue.
PERIODICALS RECEIVED ANNUALLY: 45
METHODS OF DATA PROCESSING:
Manuel.
REPROGRAPHIC SERVICES:
Ronéo.
Photocopie.
PERIODICAL PUBLICATIONS:
Flash formation continue.

France.

OFFICIAL NAME: Groupe de recherche et d'éducation pour la promotion (GREP).
ADDRESS: 13-15, rue des Petits Ecuries, 75010 PARIS.
YEAR OF CREATION: 1964
PRESENT HEAD: M. Paul Harvois.
TYPE OF ACTIVITIES: Documentation, publication, recherche, formation de personnel enseignant de l'éd. des adultes.
PEOPLE SERVED: Formateurs, éducateurs, enseignants; responsables politiques et socio-économiques.
FIELDS COVERED: Ed. des adultes, éd. permanente.
PERIODICAL PUBLICATIONS:
Revue Pour.

France.

OFFICIAL NAME: Institut de sciences sociales du travail.
ADDRESS: 16 Boulevard Carnot, 92340 BOURG LA REINE.

France.

OFFICIAL NAME: Inter-formation continue Midi-Pyrénées.
ADDRESS: Place des Hauts-Murats, 31006 TOULOUSE Cedex.
YEAR OF CREATION: 1972
PARENT ORGANIZATION: Secrétariat d'Etat aux Universités.
PRESENT HEAD: M. B. Malgouyres.
SIZE OF STAFF - TOTAL : 8 PROFESSIONALS: 6
TYPE OF ACTIVITIES: Documentation, information, publication.
PEOPLE SERVED: Grand public, entreprises, comités d'entreprises, centres de formation.
SERVICES GIVEN: Répondre à des demandes de renseignements, collection du Centre disponible pour consultation, actions de sensibilisation.
FIELDS COVERED: Ed. des adultes, formation continue.
PERIODICALS RECEIVED ANNUALLY: 30
METHODS OF DATA PROCESSING:
Manuel.
CLASSIFICATION SYSTEM: Spécial.
AUDIOVISUAL MATERIALS:
Panneaux d'exposition.
1 montage A.V.
REPROGRAPHIC SERVICES:
Ronéo.
Photocopie.
PERIODICAL PUBLICATIONS:
Annuaire régional des stages de formation continue.
Catalogue des actions de formation ouvrant droit à rémunération de l'Etat.
Liste des stages régionaux agréés par les Commissions paritaires de l'emploi.
MONOGRAPHS:
Documents de sensibilisation à la formation continue.

France.

OFFICIAL NAME: Office français des techniques modernes d'éducation (OFRATEME).
ADDRESS: 29, rue d'Ulm, 75230 PARIS Cedex 05.
YEAR OF CREATION:
PARENT ORGANIZATION: Ministère de l'éducation.
PRESENT HEAD: M. J.J. Tamburini.
TYPE OF ACTIVITIES: Documentation audiovisuelle, publication, formation d'utilisateurs de moyens audiovisuels.
PEOPLE SERVED: Organismes du Secteur public ou privé, petites, moyennes ou grandes entreprises, adultes en formation et formateurs.
SERVICES GIVEN: Vente et location de documents filmés (émissions ORTF), enseignement par correspondance, stages, etc.
FIELDS COVERED: Ed. des adultes, promouvoir le dév. des techniques modernes d'éd. au sein de l'enseignement.
AUDIOVISUAL MATERIALS:
Enregistrements.
CCTV.
Montages films.
Bandes vidéo.
Montages photos.

France.

OFFICIAL NAME: Office national d'information sur les enseignements et les professions (ONISEP).
ADDRESS: 50, rue Albert, 75013 PARIS.
YEAR OF CREATION: 1970
PARENT ORGANIZATION: Ministère de l'éducation.
PRESENT HEAD: M. Claude Vimont.
SIZE OF STAFF - TOTAL : 300
TYPE OF ACTIVITIES: Publication, documentation, information.
PEOPLE SERVED: Grand public, centres d'information et d'orientation, cellules universitaires d'information et d'orientation.
SERVICES GIVEN: Réponse à des demandes de renseignements, reproduction d'articles de périodiques, prêt de documents à d'autres centres.
FIELDS COVERED: Formation continue dans les professions, orientation.
SIZE OF COLLECTION
BOOKS AND DOCUMENTS: 30
PERIODICALS RECEIVED ANNUALLY: 4
METHODS OF DATA PROCESSING:
Manuel.
Mécanique.
Ordinateur.
CLASSIFICATION SYSTEM: Spécial.
REPROGRAPHIC SERVICES:
Photocopie.
Ronéo.
Offset.
PERIODICAL PUBLICATIONS:
Education permanente.
Actualité de la formation permanente (CNIP).
Revue de la formation permanente.
Objectif formation.
IFC Picardie.
INFOPER.
Annuaires régionaux de formation continue.

France.

OFFICIAL NAME: Pédagothèque du CNIPE.
ADDRESS: 21, rue Michel Le Comte, 75003 PARIS.
YEAR OF CREATION: 1971
PARENT ORGANIZATION: Centre national d'information pour le progrès écopomique.
PRESENT HEAD: M. A. Barrau.
SIZE OF STAFF - TOTAL : 5 PROFESSIONALS: 4
TYPE OF ACTIVITIES: Documentation, publication, recherche, formation de formateurs à l'économie, et de responsables de formation.
PEOPLE SERVED: Formateurs, surtout à l'économie.
SERVICES GIVEN: Demandes de renseignements, conseils en documentation et formation, services de bibliothèque, visionnages de produits audiovisuels.
FIELDS COVERED: Ed. des adultes, éd. permanente, méthodes pédagogiques.
SIZE OF COLLECTION
BOOKS AND DOCUMENTS: 1.500
PERIODICALS RECEIVED ANNUALLY: 65
METHODS OF DATA PROCESSING:
Mécanique.
AUDIOVISUAL MATERIALS:
Affiches.
Expositions.
Jeux.
Diapositives.
Films.
REPROGRAPHIC SERVICES:
Ronéo.
Photocopie.
PERIODICAL PUBLICATIONS:
Actualité de la formation permanente.

France.

OFFICIAL NAME: Service de documentation du Centre de formation de formateurs.
ADDRESS: Conservatoire national des arts et métiers (CNAM), 292, rue Saint-Martin, 75003 PARIS.
YEAR OF CREATION: 1973
PARENT ORGANIZATION: Le CNAM.
PRESENT HEAD: M. Lesne.
SIZE OF STAFF - TOTAL : 2 PROFESSIONALS: 1
TYPE OF ACTIVITIES: Documentation, publication, recherche, formation de personnel enseignant de l'éd. des adultes.
PEOPLE SERVED: Personnel du Centre de formation de formateurs et personnes en formation.
SERVICES GIVEN: Services de bibliothèque, préparation de bibliograhies, de dossiers, réponse aux renseignements.
FIELDS COVERED: Ed. des adultes, législation, méthodes péd., sociologie des adultes, formation de formateurs.
SIZE OF COLLECTION
BOOKS AND DOCUMENTS: 500
PERIODICALS RECEIVED ANNUALLY: 15

METHODS OF DATA PROCESSING:
Manuel.
AUDIOVISUAL MATERIALS:
Films.
REPROGRAPHIC SERVICES:
Photocopie.
Ronéo.
PERIODICAL PUBLICATIONS:
Bibliographies.
Bulletin interne trimestriel sur les nouveautés.

Germany DR.

OFFICIAL NAME: Institut für Hochschulbildung. **
TRANSLATION: Institute for Higher Education.
ADDRESS: Otto-Grotewohl Strasse 17, 108 BERLIN.
YEAR OF CREATION:

Germany FR.

OFFICIAL NAME: Education and Science Branch, German Foundation for International Development.
ADDRESS: Sinsrockstrasse 1, 53 BONN.
YEAR OF CREATION:
PARENT ORGANIZATION: Ministry of Economic Cooperation.
SIZE OF STAFF - TOTAL : 6
TYPE OF ACTIVITIES: Elaboration of German development policy through international and national conferences and seminars of specialists.
PEOPLE SERVED: Experts in the field of educ. assistance for developing countries.
SERVICES GIVEN: Bibliographies on demand, answers to occasional requests.
FIELDS COVERED: Ed. in general, adult ed., literacy, reforms towards lifelong ed.
SIZE OF COLLECTION
BOOKS AND DOCUMENTS: 300
PERIODICAL PUBLICATIONS:
Reports of conferences and seminars.

Germany FR.

OFFICIAL NAME: Institut für Arbeitsmarkt und Berufsforschung.
ADDRESS: Regensburger Strasse 104, 8500 NURNBERG.
YEAR OF CREATION: 1968
PARENT ORGANIZATION: Bundesanstalt für Arbeit.
PRESENT HEAD: Dr. Dieter Mertens.
TYPE OF ACTIVITIES: Documentation, publications, research.
PEOPLE SERVED: General public.
FIELDS COVERED: Ed. in general, adult ed., vocational training.

METHODS OF DATA PROCESSING:
Computerized.
CLASSIFICATION SYSTEM: Special.
REPROGRAPHIC SERVICES:
Microfiche-reader.
Photocopy.
Xerox.
PERIODICAL PUBLICATIONS:
Literatur Dokumentation für Arbeitsmarkt- und Berufsforschung.
Forschungs-dokumentation zur Arbeitsmarkt- und Berufsforschung.
MONOGRAPHS:
Wer Macht Was? Expertenregister zur Arbeitsmarkt- und Berufsforschung 1968-1974.

Germany FR.

OFFICIAL NAME: Lehrstuhl Erwachsenenbildung an der Pädagogischen Hochschule Niedersachsen, Abteilung Hannover.
TRANSLATION: Dept. of Adult Education, Lower Saxony College of Education.
ADDRESS: Bismarckstrasse 2, 3 HANNOVER.
YEAR OF CREATION:
PARENT ORGANIZATION: Lower Saxony College of Education.
SIZE OF STAFF - TOTAL : 5
TYPE OF ACTIVITIES: Documentation, research.
PEOPLE SERVED: Academic community.
FIELDS COVERED: Ed., adult ed., literacy, teaching methods, research in adult ed. problems.
SIZE OF COLLECTION
BOOKS AND DOCUMENTS: 700

Germany FR.

OFFICIAL NAME: Max-Planck-Institut für Bildungsforschung, Dokumentation.
ADDRESS: Lentzeallee 94, 1 BERLIN 33.
YEAR OF CREATION: 1963
PARENT ORGANIZATION: Max-Planck-Gesellschaft.
PRESENT HEAD: Prof. Dr. Becker.
SIZE OF STAFF - TOTAL : 20 PROFESSIONALS: 20
TYPE OF ACTIVITIES: Documentation, research.
PEOPLE SERVED: Members of the Institute.
SERVICES GIVEN: Information on literature.
FIELDS COVERED: Ed. in general, adult ed.
METHODS OF DATA PROCESSING:
Mechanical facilities.
CLASSIFICATION SYSTEM: Thesaurus.
REPROGRAPHIC SERVICES:
Microfiche-reader.
Photocopy.
Xerox.
PERIODICAL PUBLICATIONS:
Serials.

Germany FR.

OFFICIAL NAME: Neues Deutsches Institut für Wissenschaftliche Pädagogik.
ADDRESS: Kardinal von Galen Ring 45, 44 MÜNSTER/Westf.

Germany FR.

OFFICIAL NAME: Pädagogische Arbeitsstelle, Deutscher Volkshochschul-Verband e.V. **
TRANSLATION: Education Centre, Germany University Extension Association.
ADDRESS: Holzhausenstrasse 21, D-6 FRANKFURT a/Main.
YEAR OF CREATION: 1958
PARENT ORGANIZATION: Deutscher Volkshochschul-Verband e.V.
SIZE OF STAFF - TOTAL : 1 PROFESSIONALS: 1
TYPE OF ACTIVITIES: Documentation, publications, research, training of professional adult ed. personnel.
PEOPLE SERVED: General public.
SERVICES GIVEN: Handle outside requests for information, prepare bibliographies on demand.
FIELDS COVERED: Adult ed., relations between theory and practice in adult ed., continuing ed.
METHODS OF DATA PROCESSING:
Manual.
CLASSIFICATION SYSTEM: Reutlinger.
REPROGRAPHIC SERVICES:
Photocopy.
PERIODICAL PUBLICATIONS:
Theorie und Praxis der Erwachsenenbildung.
Arbeitshilfen zur Erwachsenenbildung.
Materialien zur Erwachsenenbildung.

Ghana.

OFFICIAL NAME: Institute of Adult Education. **
ADDRESS: University of Ghana, P.O. Box 31, LEGON.
YEAR OF CREATION: 1970
PARENT ORGANIZATION: University of Ghana.
PRESENT HEAD: Dr. E.K. Ampene.
SIZE OF STAFF - TOTAL : 4 PROFESSIONALS: 3
TYPE OF ACTIVITIES: Publications, research, training of professional adult ed. personnel, documentation.
PEOPLE SERVED: Academic community.
SERVICES GIVEN: Handle outside requests for information, prepare bibliographies on demand, lib. services.
FIELDS COVERED: Adult ed.
SIZE OF COLLECTION
BOOKS AND DOCUMENTS: 1,000
PERIODICALS RECEIVED ANNUALLY: 10
METHODS OF DATA PROCESSING:
Manual.
CLASSIFICATION SYSTEM: LC
AUDIOVISUAL MATERIALS:
Films.
Slides.

29/30

REPROGRAPHIC SERVICES:
Xerox.
PERIODICAL PUBLICATIONS:
Adult education in Ghana.
STUDIES AND SURVEYS IN PREPARATION:
Directory of adult education in Ghana.

Greece.

OFFICIAL NAME: Adult Education Section, Ministry of National Education. **
ADDRESS: Hermou Street 15, ATHENS.
YEAR OF CREATION: 1956
PARENT ORGANIZATION: Ministry of National Education.
PRESENT HEAD: Mr. P. Kehaghiopoulos.
SIZE OF STAFF - TOTAL : 10 PROFESSIONALS: 9
TYPE OF ACTIVITIES: Publications, research, training for part-time leaders and teachers in adult ed., documentation.
PEOPLE SERVED: Leaders in adult ed. and general public.
SERVICES GIVEN: Preparation of documents on adult ed., sending and lending books, films, slides to adult ed. centres, organizations and institutions.
FIELDS COVERED: Adult ed., literacy, reforms towards lifelong ed., teaching methods.
SIZE OF COLLECTION
BOOKS AND DOCUMENTS: 1,000
PERIODICALS RECEIVED ANNUALLY: 30
METHODS OF DATA PROCESSING:
Manual.
Mechanical facilities.
CLASSIFICATION SYSTEM: Dewey.
AUDIOVISUAL MATERIALS:
Slides.
Films.
Photographs.
REPROGRAPHIC SERVICES:
Photocopy.
Roneo.
PERIODICAL PUBLICATIONS:
Yearly reports on adult education.
Abstracts.
MONOGRAPHS:
Bibliographies.
Publications on International Year of Education.
Literacy and adult education.
Regulation of adult education centres.

Hungary.

OFFICIAL NAME: Felnöttnevelési és Közművelodési Tanszék, Eötvös Loránd Tudományegyetem.
TRANSLATION: Faculté de l'éducation des adultes et de la culture publique, Université Eötvös Loránd.
ADDRESS: Pf. 109, V. Egyetem tér 1-3, 1364 BUDAPEST.
YEAR OF CREATION:

Hungary.

OFFICIAL NAME: Felnöttoktatási Tanszék.
TRANSLATION: Institut national de pédagogie.
ADDRESS: Pf. 33, VII. Gorkij Fasor 17/21, 1406 BUDAPEST.
YEAR OF CREATION:
PRESENT HEAD: M. Gyula Csoma.

Hungary.

OFFICIAL NAME: Felsooktatási Pedagógiai Kutatóközpont.
TRANSLATION: Centre de recherche pédagogique de l'éducation des adultes.
ADDRESS: Pf. 44, VIII. Rigo utca 16, 1431 BUDAPEST.
YEAR OF CREATION:
PRESENT HEAD: Mme Vera András.

Hungary.

OFFICIAL NAME: Kossuth Lajos Tudományegyetem.
TRANSLATION: Université Lajos Kossuth.
ADDRESS: Pf. 18, Egyetem tér 1, 4010 DEBRECEN.
YEAR OF CREATION:
PRESENT HEAD: M. Mátyás Durkó.

Hungary.

OFFICIAL NAME: Népmüvelési Intézet.**
TRANSLATION: Institut de la culture populaire.
ADDRESS: Pf. 33, I. Corvin tér 8, 1251 BUDAPEST.
YEAR OF CREATION:
PRESENT HEAD: Mme M. Acs; M. I. Vitányi.
SIZE OF STAFF - TOTAL : 8 PROFESSIONALS: 8
TYPE OF ACTIVITIES: Documentation, information, publications.
PEOPLE SERVED: Professionals, research workers, teachers, students.
SERVICES GIVEN: Preparation of bibliographies, lib. services, translations.
FIELDS COVERED: Ed. in general, adult ed.
SIZE OF COLLECTION
BOOKS AND DOCUMENTS: 30,000
CLASSIFICATION SYSTEM: UDC
PERIODICAL PUBLICATIONS:
Bimonthly bulletin.
Accession list.

Hungary.

OFFICIAL NAME: Országos Pedagógiai Könyvtár es Muzeum.
TRANSLATION: Bibliothèque et Musée de pédagogie nationaux.
ADDRESS: Pf. 49, V. Honved utca 19, 1363 BUDAPEST.
YEAR OF CREATION:
PRESENT HEAD: M. Ferenc Arato.

32/33

India.

OFFICIAL NAME: Central Board for Workers' Education.
ADDRESS: 1400, West High Court Road, Gokulpeth, NAGPUR-440010.
YEAR OF CREATION: 1958
PARENT ORGANIZATION: Government of India.
PRESENT HEAD: Dr. M.A. Chansarkar.
SIZE OF STAFF - TOTAL : 38
TYPE OF ACTIVITIES: Documentation, publications, research, training adult ed. personnel.
PEOPLE SERVED: Industrial workers employed in different regions of the country and labour educators from India and abroad.
SERVICES GIVEN: Handle requests for information, publish literature on labour.
FIELDS COVERED: Workers' ed. with trade union orientation, methods and tools of teaching.
METHODS OF DATA PROCESSING:
Manual.
AUDIOVISUAL MATERIALS:
Slides.
Films.
Film strip.
Charts.
Flip-charts.
Graphs.
Flash-cards.
REPROGRAPHIC SERVICES:
Roneo.
PERIODICAL PUBLICATIONS:
Bibliographies on labour literature.
"That's the Reason Why"-series.
Workers' education journal.
MONOGRAPHS:
Small booklets on labour topics.

India.

OFFICIAL NAME: Directorate of Adult Education, Ministry of Education and Social Welfare.**
ADDRESS: West Block no VIII, Wing no VII (2nd Floor), R.K. Puram, NEW DELHI-110022.
YEAR OF CREATION: 1971
PARENT ORGANIZATION: Ministry of Education and Social Welfare.
PRESENT HEAD: Mrs. S. Doraiswami.
SIZE OF STAFF - TOTAL : 10 PROFESSIONALS: 8
TYPE OF ACTIVITIES: Publications, training of professional adult ed. personnel, documentation, information.
PEOPLE SERVED: All people and organizations involved or interested in adult ed.
SERVICES GIVEN: Handle outside requests, prepare bibliographies, lib. services.
FIELDS COVERED: Adult ed., functional literacy, non-formal ed., youth activities with educ. aims.
SIZE OF COLLECTION
BOOKS AND DOCUMENTS: 1,500
PERIODICALS RECEIVED ANNUALLY: 20
METHODS OF DATA PROCESSING:
Manual.
AUDIOVISUAL MATERIALS:

REPROGRAPHIC SERVICES:
Roneo.
PERIODICAL PUBLICATIONS:
Functional literacy in India: Bibliography.
Classified list of selected articles.
Adult education newsletter.
MONOGRAPHS:
List of monographs on request.

India.

OFFICIAL NAME: Indian Adult Education Association.
ADDRESS: Shafiq Memorial, 17 B Indraprastha Marg., NEW DELHI 1.
YEAR OF CREATION:
PRESENT HEAD: S.C. Dutta, General Secretary.
SIZE OF STAFF - TOTAL : 3 PROFESSIONALS: 3
TYPE OF ACTIVITIES: Documentation, information, publications.
PEOPLE SERVED: Members of the Association, adult educators in India and abroad.
SERVICES GIVEN: Reference services, loans of documents, preparation of bibliographies.
FIELDS COVERED: Adult ed.
SIZE OF COLLECTION
BOOKS AND DOCUMENTS: 7,000
CLASSIFICATION SYSTEM: Special.
PERIODICAL PUBLICATIONS:
National Clearing House of Social Education: bi-monthly abstract and reference service bulletin.
Accessions lists.

India.

OFFICIAL NAME: Information and Documentation Centre.
ADDRESS: Literacy House, P.O. Alambagh, LUCKNOW-226005.
YEAR OF CREATION: 1973
PARENT ORGANIZATION: Literacy House.
SIZE OF STAFF - TOTAL : 3 PROFESSIONALS: 2
TYPE OF ACTIVITIES: Publications, research, documentation.
PEOPLE SERVED: Members of specific organizations and institutions and those interested or working in the field of adult ed.
SERVICES GIVEN: Prepare bibliographies on demand.
FIELDS COVERED: Adult ed., counselling, developing and supplying teaching materials.
SIZE OF COLLECTION
BOOKS AND DOCUMENTS: 1,650
PERIODICALS RECEIVED ANNUALLY: 85
METHODS OF DATA PROCESSING:
Manual.
AUDIOVISUAL MATERIALS:
Microfiches.
Microfilms.
PERIODICAL PUBLICATIONS:
Bibliographies.
Literacy today.
Abstracts used in 'Literacy today'.
MONOGRAPHS:
World directory of literacy organizations.

India.

OFFICIAL NAME: Karnataka State Adult Education Council.
ADDRESS: Post Box no 2, Krishnamurthypuram, MYSORE-57004.
YEAR OF CREATION: 1940
PARENT ORGANIZATION: Government of Karnataka.
PRESENT HEAD: Sri D. Kariappa Gowda.
SIZE OF STAFF - TOTAL : 8 PROFESSIONALS: 4
TYPE OF ACTIVITIES: Documentation, publications, maintaining vidyapeethas, running rural libraries and literacy centres.
PEOPLE SERVED: General public, specially the rural population of Karnataka.
SERVICES GIVEN: Reproduce journal articles and other documents on demand, prepare bibliographies and supplies to rural and central libraries.
FIELDS COVERED: Adult ed., literacy, continuing ed., inservice teacher-training, youth activities.
METHODS OF DATA PROCESSING:
Manual.
PERIODICAL PUBLICATIONS:
Weekly News-sheet: Belaku.
Monthly Magazine: Pustaka Prapancha.
MONOGRAPHS:
List of publications on request.

India.

OFFICIAL NAME: Kasturba Rural Institute.
ADDRESS: Kasturba Rural Institute, RAJPURA.
YEAR OF CREATION:
PRESENT HEAD: Shri Sushil Kumar.
SIZE OF STAFF - TOTAL : 18 PROFESSIONALS: 17
TYPE OF ACTIVITIES: Publications, research, documentation, training.
PEOPLE SERVED: General public, war widows.
SERVICES GIVEN: Allow general public, especially neo-literates, to consult the collections.
FIELDS COVERED: Ed. in general, adult ed., literacy, vocational training, youth activities.
METHODS OF DATA PROCESSING:
Manual.
AUDIOVISUAL MATERIALS:
Slides.
Films.

India.

OFFICIAL NAME: Kunjru Library.
ADDRESS: Seva Mandir, Udaipur 31 3001, RAJASTHAN.
YEAR OF CREATION: 1969
PRESENT HEAD: Dr. Mohan Sinha Mehta.
SIZE OF STAFF - TOTAL : 7 PROFESSIONALS: 6
TYPE OF ACTIVITIES: documentation, publications, training adult ed. personnel.
PEOPLE SERVED: General public, adult ed. workers, participants in the workshops, conferences, seminars on adult ed.
SERVICES GIVEN: Lib. services, provide information on request.
FIELDS COVERED: Adult ed., functional literacy, teaching methods, youth activities.
SIZE OF COLLECTION
BOOKS AND DOCUMENTS: 400
PERIODICALS RECEIVED ANNUALLY: 8-10
METHODS OF DATA PROCESSING:
Manual.
PERIODICAL PUBLICATIONS:
Saksharta Sandesh.
Seva mandir patrika.

Iraq.

OFFICIAL NAME: Documentary Library, Documentation and Studies Department. **
ADDRESS: Ministry of Education, BAGHDAD.
YEAR OF CREATION: 1972
PARENT ORGANIZATION: Ministry of Education.
PRESENT HEAD: Mr. Najdad Al-Salihi.
SIZE OF STAFF - TOTAL : 26 PROFESSIONALS: 24
TYPE OF ACTIVITIES: Publications, research, documentation.
PEOPLE SERVED: General public, emphasis on Ministry of Education staff, staff of the Directorates of Education in provinces.
SERVICES GIVEN: Prepare bibliographies, reproduce journal articles and other documents on demand, library services.
FIELDS COVERED: Ed. in general, adult ed.
SIZE OF COLLECTION
BOOKS AND DOCUMENTS: 200
PERIODICALS RECEIVED ANNUALLY: 16
METHODS OF DATA PROCESSING:
Manual.
CLASSIFICATION SYSTEM: Dewey.
AUDIOVISUAL MATERIALS:
Films.
REPROGRAPHIC SERVICES:
Photocopy.
Roneo.
PERIODICAL PUBLICATIONS:
Monthly lists of acquisitions.
At-Tawtiq at-tarbawiy (a quarterly magazine for educ. documentation).

Ireland.

OFFICIAL NAME: Department of Education.**
ADDRESS: Marlborough Street, DUBLIN 1.
YEAR OF CREATION:

Ireland.

OFFICIAL NAME: Irish National Association of Adult Education (AONTAS).
ADDRESS: Irish Farm Centre, Bluebell, DUBLIN 12.
YEAR OF CREATION:
TYPE OF ACTIVITIES: Documentation, information, publications, conferences.
PEOPLE SERVED: General public, adult ed. agencies.
SERVICES GIVEN: Clearing house for information, consultative services.
FIELDS COVERED: Adult ed., continuing ed.
PERIODICAL PUBLICATIONS:
AONTAS, a review of education.
AONTAS, newsletter.

Israel.

OFFICIAL NAME: Adult Education Association of Israel.**
ADDRESS: 12 Ben-Yehuda Street, JERUSALEM.
YEAR OF CREATION:
PRESENT HEAD: Mrs. Sh. Cotic, Secretary-General.

Italy.

OFFICIAL NAME: Associazione nazionale centri IRI formazione addestramento professionale (ANCIFAP).
ADDRESS: Piazza della Republica 59, 00185 ROMA.
YEAR OF CREATION:
PRESENT HEAD: M. Ingegnere Matteo Vita.

Italy.

OFFICIAL NAME: Centro di educazione permanente dell' Istituto di pedagogia.**
ADDRESS: Via Magenta 2, 00100 ROMA.
YEAR OF CREATION:
PARENT ORGANIZATION: Facoltà di Magistero, Università di Roma.
PRESENT HEAD: Prof. Anna Lorenzetto.

Italy.

OFFICIAL NAME: Centro di educazione professionale per assistenti sociali (CEPAS).
ADDRESS: Piazza dei Cavalieri di Malta 2, 00153 ROMA.
YEAR OF CREATION:
PARENT ORGANIZATION: Università degli studi di Roma.
PRESENT HEAD: Prof. Guido Calogero.

Italy.

OFFICIAL NAME: Centro sperimentale sull'educazione permanente.
ADDRESS: Assessorato Istruzione, Comune di Milano, MILANO.
YEAR OF CREATION:

Italy.

OFFICIAL NAME: Centro studi investimenti sociali (CENSIS).
ADDRESS: Corso Vittorio Emanuele, 251, 00186 ROMA.
YEAR OF CREATION:
PRESENT HEAD: Dott. Giuseppe De Rita.

Italy.

OFFICIAL NAME: Ministerio della pubblica istruzione.
ADDRESS: Viale Trastevere, 00100 ROMA.
YEAR OF CREATION:
PRESENT HEAD: Dr. Italo Angle.

Italy.

OFFICIAL NAME: RAI, Ufficio studi.
ADDRESS: Viale Mazzini 14, 00195 ROMA.
YEAR OF CREATION:
PRESENT HEAD: Dr. Francesco Schino.

Italy.

OFFICIAL NAME: Unione nazionale lotta analfabetismo (UNLA).
ADDRESS: Palazzo della Civiltà del Laboro-EUR, 00144 ROMA.
YEAR OF CREATION:

Jamaica.

OFFICIAL NAME: Ministry of Youth and Community Development. **
ADDRESS: 90 Hanover Street, KINGSTON.
YEAR OF CREATION:

Japan.

OFFICIAL NAME: National Training Institute of Social Education.
ADDRESS: 12-43 Ueno-Koen, Taito-ku, TOKYO 110.
YEAR OF CREATION: 1972
PARENT ORGANIZATION: Ministry of Education.
PRESENT HEAD: Mr. Saburo Setta.
SIZE OF STAFF - TOTAL : 2 PROFESSIONALS: 1
TYPE OF ACTIVITIES: Publications, research, training of professional adult ed. personnel and prefectural social ed. officers.
PEOPLE SERVED: Social ed. officers in prefectures.
SERVICES GIVEN: Handle outside requests for information, reproduce journal articles and other documents on demand.
FIELDS COVERED: Adult ed.
SIZE OF COLLECTION
BOOKS AND DOCUMENTS: 3,500
PERIODICALS RECEIVED ANNUALLY: 98
METHODS OF DATA PROCESSING:
Manual.
CLASSIFICATION SYSTEM: Special.
REPROGRAPHIC SERVICES:
Xerox.
PERIODICAL PUBLICATIONS:
Kokuritsu Shaken Tsuhin (Newsletter).
MONOGRAPHS:
Textbooks for social education officers training.

Jordan.

OFFICIAL NAME: Educational Documentation and Publications Centre.**
ADDRESS: Ministry of Education, AMMAN.
YEAR OF CREATION: 1964
PARENT ORGANIZATION: Ministry of Education.
PRESENT HEAD: Mr. Amin F. Malhas.
SIZE OF STAFF - TOTAL : 6 PROFESSIONALS: 6
TYPE OF ACTIVITIES: Documentation, information, publications.
PEOPLE SERVED: Ministry officials, ed. researchers, graduate students.
SERVICES GIVEN: Handle outside requests for information, prepare bibliographies, reproduce articles and other documents on demand, lend documents to individuals.
FIELDS COVERED: Ed. in general, adult ed., literacy, vocational training.
SIZE OF COLLECTION
BOOKS AND DOCUMENTS: 300
PERIODICALS RECEIVED ANNUALLY: 7
METHODS OF DATA PROCESSING:
Manual.
CLASSIFICATION SYSTEM: Dewey.

REPROGRAPHIC SERVICES:
Electro-rex.
PERIODICAL PUBLICATIONS:
Risālat al-Muᶜallim.
MONOGRAPHS:
Abstracts.

Kenya.

OFFICIAL NAME: National Extension Centre.**
ADDRESS: Box 30117, NAIROBI.
YEAR OF CREATION: 1974
PARENT ORGANIZATION: The Board of Adult Education.
PRESENT HEAD: Mr. Sam Kihumba.
SIZE OF STAFF - TOTAL : 35 PROFESSIONALS: 29
TYPE OF ACTIVITIES: Publications, research, documentation.
PEOPLE SERVED: Professionals in adult ed.
SERVICES GIVEN: Handle requests for information, consultation.
FIELDS COVERED: Ed. in general, adult ed. teaching methods, statistics.
METHODS OF DATA PROCESSING:
Manual.
AUDIOVISUAL MATERIALS:
Films.
REPROGRAPHIC SERVICES:
Photocopy.
PERIODICAL PUBLICATIONS:
Kenya journal of adult education.
Abstracts.

Korea R.

OFFICIAL NAME: Adult Education Documentation Centre.**
ADDRESS: Korea Mini-Library Association, 6 Sokong-dong, Choong-ku, SEOUL.
YEAR OF CREATION: 1973
PARENT ORGANIZATION: Korea Mini-Library Association.
PRESENT HEAD: Mr. Dae-Sup Ohm.
SIZE OF STAFF - TOTAL : 8 PROFESSIONALS: 8
TYPE OF ACTIVITIES: Research, training of professional adult ed. personnel, encouraging uneducated population to read, documentation.
PEOPLE SERVED: Farmers and labourers throughout the country.
SERVICES GIVEN: Handle outside requests for information, prepare bibliographies and allow general public to consult collection.
FIELDS COVERED: Adult ed., youth activities, non-formal ed.
METHODS OF DATA PROCESSING:
Manual.
CLASSIFICATION SYSTEM: UDC
REPROGRAPHIC SERVICES:
Xerox.

Netherlands.

OFFICIAL NAME: Nederlands centrum voor volksontwikkeling. **
TRANSLATION: Dutch Centre for Adult Education.
ADDRESS: Nieuweweg 4, P.O. Box 351, AMERSFOORT.
YEAR OF CREATION: 1966
PRESENT HEAD: Mr. J.M. Jacobs.
SIZE OF STAFF - TOTAL : 3 PROFESSIONALS: 2
TYPE OF ACTIVITIES: Documentation, information, publications.
PEOPLE SERVED: Professional workers in adult ed., students, teachers, interested public.
SERVICES GIVEN: Lib. services, reference services.
FIELDS COVERED: Adult ed.
SIZE OF COLLECTION
BOOKS AND DOCUMENTS: 3,000
PERIODICALS RECEIVED ANNUALLY: 150
CLASSIFICATION SYSTEM: Special.
PERIODICAL PUBLICATIONS:
Vorming.
Vormingswerkcahiers.
MONOGRAPHS:
Kaart van het vormings- en ontwikkelingswerk met volwassenen in Nederland.
Directory of training courses for adult educators.
Balans en prognose (Report of the activities of the Centre from 1966-1971).

New Zealand.

OFFICIAL NAME: Department of Education Library.
ADDRESS: Private Bag, Government Buildings, WELLINGTON.
YEAR OF CREATION: 1947
PARENT ORGANIZATION: Ministry of Education.
PRESENT HEAD: Miss S. McKinnon.
SIZE OF STAFF - TOTAL : 7 PROFESSIONALS: 7
TYPE OF ACTIVITIES: Documentation, information.
PEOPLE SERVED: Members of the Department of Education; general public.
SERVICES GIVEN: Prepare bibliographies on demand, reproduce journal articles and other documents on demand, lend books and periodicals.
FIELDS COVERED: Ed. in general, adult ed., literacy, vocational training, reforms towards "éducation permanente", teaching methods.
SIZE OF COLLECTION
BOOKS AND DOCUMENTS: 63
PERIODICALS RECEIVED ANNUALLY: 14
METHODS OF DATA PROCESSING:
Manual.
CLASSIFICATION SYSTEM: Dewey.
REPROGRAPHIC SERVICES:
Xerox.
Photocopy.

New Zealand.

OFFICIAL NAME: Department of University Extension, University of Canterbury.
ADDRESS: CHRISTCHURCH 1.

New Zealand.

OFFICIAL NAME: Director of University Extension, Auckland University.
ADDRESS: Private Bag, AUCKLAND.

New Zealand.

OFFICIAL NAME: Director of University Extension, University of Otago.
ADDRESS: P.O. Box 56, DUNEDIN.

New Zealand.

OFFICIAL NAME: Industrial Training Service, Department of Labour.
ADDRESS: P.O. Box 6310, WELLINGTON 2.
YEAR OF CREATION: 1971
PARENT ORGANIZATION: Government of New Zealand.
PRESENT HEAD: Mr. Gordon P. Rabey.
SIZE OF STAFF - TOTAL : 57
TYPE OF ACTIVITIES: Documentation, information, publications.
PEOPLE SERVED: Mostly the private sector, but also includes local bodies.
FIELDS COVERED: Adult ed., vocational training.
REPROGRAPHIC SERVICES:
Photocopy.
Roneo.
Xerox.
PERIODICAL PUBLICATIONS:
Training guides.
Training newsletters.
Papers and articles.

New Zealand.

OFFICIAL NAME: Library, University of Waikato.
ADDRESS: University of Waikato, HAMILTON.
YEAR OF CREATION: 1964
PRESENT HEAD: Mrs. Jeannette King.
SIZE OF STAFF - TOTAL : 20 PROFESSIONALS: 20
TYPE OF ACTIVITIES: Documentation, information.
PEOPLE SERVED: Academic community.
SERVICES GIVEN: Handle requests, reproduce articles, lend documents to other centres, allow general public to consult.
FIELDS COVERED: Ed. in general, adult ed.
SIZE OF COLLECTION
BOOKS AND DOCUMENTS: 100
PERIODICALS RECEIVED ANNUALLY: 7
METHODS OF DATA PROCESSING:
Manual.
CLASSIFICATION SYSTEM: LC
REPROGRAPHIC SERVICES:
Microfiche-reader.
Reader-printer.
Photocopy.
Roneo.
Xerox.

New Zealand.

OFFICIAL NAME: National Council of Adult Education Library. **
ADDRESS: P.O. Box 12-114, WELLINGTON NORTH.
YEAR OF CREATION: 1965
PARENT ORGANIZATION: National Council of Adult Education.
PRESENT HEAD: Mr. D.G. James.
SIZE OF STAFF - TOTAL : 2 PROFESSIONALS: 1
TYPE OF ACTIVITIES: Documentation, publications, information.
PEOPLE SERVED: Professionals or voluntary workers in adult ed., general public.
SERVICES GIVEN: Handle requests for information, prepare bibliographies on demand, documents reproduction, lib. services.
FIELDS COVERED: Adult ed.
SIZE OF COLLECTION
BOOKS AND DOCUMENTS: 2,500
PERIODICALS RECEIVED ANNUALLY: 200
METHODS OF DATA PROCESSING:
Manual.
CLASSIFICATION SYSTEM: UDC
REPROGRAPHIC SERVICES:
Photocopy.
PERIODICAL PUBLICATIONS:
Continuing education.
Newsletter.
MONOGRAPHS:
Arnold Hely memorial papers.
Maori adult education.
And other reports.
STUDIES AND SURVEYS IN PREPARATION:
Directories on adult ed.

New Zealand.

OFFICIAL NAME: National Library of New Zealand.
ADDRESS: Private Bag, WELLINGTON.

New Zealand.

OFFICIAL NAME: New Zealand Council for Educational Research.
ADDRESS: P.O. Box 3237, WELLINGTON.

New Zealand.

OFFICIAL NAME: University Extension, Massey University.
ADDRESS: P.O. Box 63, PALMERSTON NORTH.
YEAR OF CREATION:
PARENT ORGANIZATION: Massey University.
PRESENT HEAD: Mr. David Lloyd Jenkins.
SIZE OF STAFF - TOTAL : 16 PROFESSIONALS: 16
TYPE OF ACTIVITIES: Documentation.
PEOPLE SERVED: Academic community.
SERVICES GIVEN: Lend books, periodicals, provide reading, study facilities and reference services.
FIELDS COVERED: Adult ed.
METHODS OF DATA PROCESSING:
Manual.
AUDIOVISUAL MATERIALS:
Microfiches.
Microfilms.
REPROGRAPHIC SERVICES:
Xerox.

New Zealand.

OFFICIAL NAME: Victoria University of Wellington Library.
ADDRESS: Private Bag, WELLINGTON.
YEAR OF CREATION:
PARENT ORGANIZATION: Victoria University of Wellington.
PRESENT HEAD: Mr. J.P. Sage.
TYPE OF ACTIVITIES: Documentation.
PEOPLE SERVED: Academic community.
SERVICES GIVEN: Handle outside requests, reproduce journal articles, prepare bibliographies, lib. services.
FIELDS COVERED: Ed. in general, adult ed.
SIZE OF COLLECTION
BOOKS AND DOCUMENTS: 200
PERIODICALS RECEIVED ANNUALLY: 12
METHODS OF DATA PROCESSING:
Manual.
Computerized.
CLASSIFICATION SYSTEM: LC
REPROGRAPHIC SERVICES:
Microfiche-reader.
Reader-printer.
Roneo.
Xerox.

Nigeria.

OFFICIAL NAME: Department of Adult Education. **
ADDRESS: University of Ibadan, IBADAN.
YEAR OF CREATION: 1949
PARENT ORGANIZATION: University of Ibadan.
PRESENT HEAD: Prof. S.H.O. Tomori.
SIZE OF STAFF - TOTAL : 28 PROFESSIONALS: 10
TYPE OF ACTIVITIES: Research, publications, extra-mural activities, in-service training, literacy experiment, documentation, information.
PEOPLE SERVED: General public, professional bodies, academic community.
SERVICES GIVEN: Conduct extra-mural classes, run seminars, conferences, workshops, handle outside requests for information, prepare bibliographies, lend documents.
FIELDS COVERED: Ed. in general, adult ed., teaching methods, community development, literacy, social ed.
SIZE OF COLLECTION
BOOKS AND DOCUMENTS: 23,000
PERIODICALS RECEIVED ANNUALLY: 52
CLASSIFICATION SYSTEM: Bliss.
AUDIOVISUAL MATERIALS:
Slides.
Films.
Microfilms.
REPROGRAPHIC SERVICES:
Photocopy.
Roneo.
MONOGRAPHS:
List on request.

Norway.

OFFICIAL NAME: Norsk pedagogisk studiesamling. **
TRANSLATION: Norwegian Pedagogic Studycircle.
ADDRESS: Observatoriegatan 1, OSLO 2.
YEAR OF CREATION:
PARENT ORGANIZATION: Universitetsbiblioteket.
PRESENT HEAD: Mr. Kjell V. Rotnes.
SIZE OF STAFF - TOTAL : 8,5 PROFESSIONALS: 6,5
TYPE OF ACTIVITIES: Lib. services, documentation, information, publications.
PEOPLE SERVED: Educators, administrators, researchers.
SERVICES GIVEN: Local consultation, loans, inter-lib. loans, bibl., answer foreign enquiries in Engl, Fren, Germ.
FIELDS COVERED: Ed. in general, adult ed., psychology, sociology.
SIZE OF COLLECTION
BOOKS AND DOCUMENTS: 135,000
PERIODICALS RECEIVED ANNUALLY: 700
METHODS OF DATA PROCESSING:
Manual.
Computerized.
CLASSIFICATION SYSTEM: UDC
AUDIOVISUAL MATERIALS:
Microfiches ERIC.
And others.

REPROGRAPHIC SERVICES:
Xerox.
Photocopy.
Readers.
Reader-printer.
Microf. production.
PERIODICAL PUBLICATIONS:
Monthly acquisition lists.
Adult ed. abstract service.
Weekly card index to Scandinavian educational journals.

Pakistan.

OFFICIAL NAME: Bureau of Curriculum Development.
ADDRESS: Development and Education Extension Centre, ABBOTABAD.
YEAR OF CREATION: 1974
PRESENT HEAD: Qazi Abdul Qaddus, I/C Deputy Director.
SIZE OF STAFF - TOTAL : 9 PROFESSIONALS: 9
TYPE OF ACTIVITIES: Documentation, information.
PEOPLE SERVED: General public.
FIELDS COVERED: Ed. in general, adult ed., literacy.

Pakistan.

OFFICIAL NAME: Central Bureau of Education. **
ADDRESS: Doc. Section, Curric. Wing, Ministry of Education, Sector H-9, Cultural Area, ISLAMABAD.
YEAR OF CREATION: 1961
PARENT ORGANIZATION: Ministry of Education.
PRESENT HEAD: Dr. R.A. Shah.
SIZE OF STAFF - TOTAL : 5 PROFESSIONALS: 5
TYPE OF ACTIVITIES: Documentation, information publications.
PEOPLE SERVED: Research scholars, students, teachers in and outside Pakistan, officers of the Ministry of Education.
SERVICES GIVEN: Handle outside requests for information, prepare bibliographies, lib. services, consultation.
FIELDS COVERED: Ed. in general, adult ed., literacy, continuing ed.
SIZE OF COLLECTION
BOOKS AND DOCUMENTS: 50
PERIODICALS RECEIVED ANNUALLY: 5
METHODS OF DATA PROCESSING:
Manual.
CLASSIFICATION SYSTEM: Dewey.
MONOGRAPHS:
List on request .

Pakistan.

OFFICIAL NAME: Institute of Education and Research.
ADDRESS: Sind, HYDERABAD.
YEAR OF CREATION: 1972
PRESENT HEAD: Dr. A.A. Arain.
TYPE OF ACTIVITIES: Information, training, research.
PEOPLE SERVED: Teachers specializing in adult ed. and literacy.
SERVICES GIVEN: Holding seminars on adult ed. and literacy, celebrating literacy days.
FIELDS COVERED: Ed. in general, adult ed., evaluation, psychology.
SIZE OF COLLECTION
BOOKS AND DOCUMENTS: 10
PERIODICALS RECEIVED ANNUALLY: 5

Peru.

OFFICIAL NAME: Educación básica, laboral y calificación.**
ADDRESS: Ministerio de educación, LIMA.
YEAR OF CREATION:
PARENT ORGANIZATION: Ministerio de educación.
PRESENT HEAD: Cesar Picon Espinoza.

Poland.

OFFICIAL NAME: Département de l'éducation permanente.**
ADDRESS: Ministère de l'éducation 25, rue I Armii WP, 05-580 VARSOVIE.
YEAR OF CREATION:
PARENT ORGANIZATION: Ministère de l'éducation.

Poland.

OFFICIAL NAME: Department of Adult Education, Institute of Education.
ADDRESS: Krakowskie Przedmiscie 26/28, WARSAW.
YEAR OF CREATION:
PARENT ORGANIZATION: University of Warsaw.

Poland.

OFFICIAL NAME: Instytut Badan Pedagogicznych.
TRANSLATION: Institute of Pedagogical Research.
ADDRESS: Department of Adult Education, ul. Gorczewska 8, WARSAW.
YEAR OF CREATION:

Romania.

OFFICIAL NAME: Centrul de informare şi documentare al Academiei de stiinţe sociale şi politice. **
ADDRESS: Str. Gutenberg nr. 3 bis, Sector 6, BUCUREŞTI.

Romania.

OFFICIAL NAME: Centrul de informare şi documentare al Consiliului culturii şi educatiei socialiste.
ADDRESS: Str. Franklin nr. 10-12, Sector 1, BUCUREŞTI.

Romania.

OFFICIAL NAME: Institutul central pentru perfectionarea personalului didactic.
ADDRESS: Gal. Dorobantilor nr. 32, Sector 1, BUCUREŞTI.

Romania.

OFFICIAL NAME: Institutul de stiinţe pedagogice.
ADDRESS: Str. Sf. Apostoli nr. 14, BUCUREŞTI.

Singapore.

OFFICIAL NAME: Adult Education Board.**
ADDRESS: 126 Carnhill Road, SINGAPORE 9.
YEAR OF CREATION:
PARENT ORGANIZATION: Government of Singapore.
PRESENT HEAD: Mr. Chan Kok Kean.
TYPE OF ACTIVITIES: Publications, information.
PEOPLE SERVED: General public.
SERVICES GIVEN: Handle outside requests for information.
FIELDS COVERED: Adult ed.
PERIODICAL PUBLICATIONS:
Annual reports of the Adult Education Board.

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Singapore.

OFFICIAL NAME: Department of Extra-Mural Studies.
ADDRESS: University of Singapore, Bukit Timah, SINGAPORE 10.
YEAR OF CREATION: 1974
PARENT ORGANIZATION: University of Singapore.
PRESENT HEAD: Mr. J.F. Conccicao.
TYPE OF ACTIVITIES: Publications, research, documentation, training part-time adult ed. personnel.
PEOPLE SERVED: General public.
SERVICES GIVEN: Handle outside requests for information, prepare bibliographies, reproduce journal articles.
FIELDS COVERED: Adult ed.
REPROGRAPHIC SERVICES:
Roneo.
Xerox.

Spain.

OFFICIAL NAME: Programa de educación permanente.**
TRANSLATION: Programme d'éducation permanente.
ADDRESS: Alcala no 104 - 4o, MADRID-9.
YEAR OF CREATION:
PARENT ORGANIZATION: Ministerio de educación y ciencia.
TYPE OF ACTIVITIES: Documentation, information, formation, divulgation.
PEOPLE SERVED: Grand public.
SERVICES GIVEN: Reproduction de documents, préparation des bibliographies.
FIELDS COVERED: Ed. des adultes, alphabétisation, formation prof., réformes, méthodes pédagogiques.
SIZE OF COLLECTION
BOOKS AND DOCUMENTS: 500
PERIODICAL PUBLICATIONS:
Bibliographies.

Sudan.

OFFICIAL NAME: Educational Documentation Centre.**
ADDRESS: P.O. Box 2490, KHARTOUM.
YEAR OF CREATION: 1968
PARENT ORGANIZATION: Ministry of Education.
PRESENT HEAD: Mr. A.M. Suleiman.
SIZE OF STAFF - TOTAL : 8 PROFESSIONALS: 5
TYPE OF ACTIVITIES: Documentation, publications, information, briefing adult ed. personnel in documentation.
PEOPLE SERVED: Staff of the Ministry of Education, school teachers, research workers.
SERVICES GIVEN: Lib. services, preparation of bibliographies, dissemination of information.
FIELDS COVERED: Ed. in general, adult ed., functional literacy.
SIZE OF COLLECTION
BOOKS AND DOCUMENTS: 300
PERIODICALS RECEIVED ANNUALLY: 10
METHODS OF DATA PROCESSING:
Manual.

CLASSIFICATION SYSTEM: UDC
REPROGRAPHIC SERVICES:
Photocopy.
Roneo.
Xerox.
PERIODICAL PUBLICATIONS:
Bibliographies.
At-Tawṯīq at-tarbawiy (Educational documentation).
MONOGRAPHS:
Monographs.
Research work in education.

Sudan.

OFFICIAL NAME: Functional Adult Education National Centre.
ADDRESS: Functional Adult Education National Centre, SHENDI.
YEAR OF CREATION: 1960
PARENT ORGANIZATION: Ministry of Education.
PRESENT HEAD: Mr. Yassin Ahmed Abdel Wahid.
SIZE OF STAFF - TOTAL : 12 PROFESSIONALS: 10
TYPE OF ACTIVITIES: Documentation, research, training of professional adult ed. personnel.
PEOPLE SERVED: Adult ed. officers.
SERVICES GIVEN: Handle outside requests for information.
FIELDS COVERED: Adult ed., literacy, teaching methods, research in adult ed. problems.
METHODS OF DATA PROCESSING:
Manual.
Mechanical facilities.
AUDIOVISUAL MATERIALS:
Slides.
Films.
REPROGRAPHIC SERVICES:
Roneo.

Sweden.

OFFICIAL NAME: Statens psykologisk-pedagogiska bibliotek.**
TRANSLATION: National Library for Psychology and Education.
ADDRESS: P.O. Box 23 099, S 104 35 STOCKHOLM.
YEAR OF CREATION:
PARENT ORGANIZATION: Ministry of Education.
SIZE OF STAFF - TOTAL : 13
TYPE OF ACTIVITIES: Documentation, information, research.
PEOPLE SERVED: General public, scholars and researchers in psychology and ed.
SERVICES GIVEN: Handle outside requests for information, prepare bibliographies, reproduce documents, catalogue cards to subscribers.
FIELDS COVERED: Ed. in general, adult ed., reforms for lifelong ed.
SIZE OF COLLECTION
BOOKS AND DOCUMENTS: 5,000
AUDIOVISUAL MATERIALS:
Videotapes.
ERIC microfiches.
PERIODICAL PUBLICATIONS:
Annual catalogue on Swedish behavioural science research reports.

Switzerland.

OFFICIAL NAME: Centre suisse de documentation en matière d'enseignement et d'éducation.
ADDRESS: Palais Wilson, 52, rue des Pâquis, 1211 GENEVE 14.
YEAR OF CREATION: 1962
PRESENT HEAD: M. Eugène Egger.
SIZE OF STAFF - TOTAL : 10
TYPE OF ACTIVITIES: Documentation, publication, information.
PEOPLE SERVED: Administrations scolaires, personnel enseignant, pédagogues, étudiants, public intéressé aux problèmes scolaires.
SERVICES GIVEN: Répondre aux demandes de renseignements, préparer des bibliographies, services de bibliothèque.
FIELDS COVERED: Ed. en général, éd. des adultes.
SIZE OF COLLECTION
  BOOKS AND DOCUMENTS: 150
  PERIODICALS RECEIVED ANNUALLY: 16
METHODS OF DATA PROCESSING:
  Mécanique.
CLASSIFICATION SYSTEM: CDU
PERIODICAL PUBLICATIONS:
  Bibliographie pédagogique suisse.
  Statistiques scolaires.
  Rapports.

Switzerland.

OFFICIAL NAME: Fédération suisse pour l'éducation des adultes (FSEA).**
ADDRESS: Oerlikonstrasse 38, Postfach, 8057 ZURICH.
YEAR OF CREATION: 1967
PRESENT HEAD: Dr. Amberg.
SIZE OF STAFF - TOTAL : 6 PROFESSIONALS: 5
TYPE OF ACTIVITIES: Publication, recherche, formation de personnel enseignant de l'éd. des adultes, documentation.
PEOPLE SERVED: Directeurs, animateurs, professeurs de l'éd. des adultes, associations, membres et d'autres intéressés.
SERVICES GIVEN: Répondre aux demandes de renseignements, préparer des bibl., reproduction d'articles, offrir des cartes bibliographiques, rapports statistiques.
FIELDS COVERED: Ed. des adultes, problèmes d'évaluation.
SIZE OF COLLECTION
  BOOKS AND DOCUMENTS: 800
  PERIODICALS RECEIVED ANNUALLY: 110
METHODS OF DATA PROCESSING:
  Manuel.
AUDIOVISUAL MATERIALS:
  Diapositives.
  Films.
REPROGRAPHIC SERVICES:
  Photocopie.
PERIODICAL PUBLICATIONS:
  Documents pour l'éducation des adultes.
  Education permanente.
  Fiches bibliographiques.
MONOGRAPHS:
  Arbeitsunterlagen/Documents de travail pour des cours de formation : répertoire.

Tanzania.

OFFICIAL NAME: Institute of Adult Education. **
ADDRESS: University of Dar es Salaam, P.O. Box 20679, DAR ES SALAAM.
YEAR OF CREATION: 1970
PARENT ORGANIZATION: University of Dar es Salaam.
PRESENT HEAD: Mr. D. Mbunda.
TYPE OF ACTIVITIES: Documentation, information, research, publications, training.
PEOPLE SERVED: People and institutions engaged in adult ed.
SERVICES GIVEN: Organize training courses and seminars, supply inf. and documents, prepare study materials, provide advisory services, develop mass media resources.
FIELDS COVERED: Adult ed.
PERIODICAL PUBLICATIONS:
Elimu Ya Watu Wasima Sasa.
Studies in adult education.
Adult education directory.
MONOGRAPHS:
List on request.

Tunisia.

OFFICIAL NAME: Service de l'éducation des adultes.**
ADDRESS: Ministère des affaires sociales, Tunis.
YEAR OF CREATION:
PARENT ORGANIZATION: Ministère des affaires sociales.
SIZE OF STAFF - TOTAL : 1 PROFESSIONALS: 1
TYPE OF ACTIVITIES: Documentation, information, recherche.
PEOPLE SERVED: Grand public, communauté enseignante.
SERVICES GIVEN: Comptes rendus de publications, reproduction de documents.
FIELDS COVERED: Ed. des adultes, alphabétisation, méthodes pédagogiques, matériel d'enseignement.
SIZE OF COLLECTION
BOOKS AND DOCUMENTS: 20

Ukrainian SSR.

OFFICIAL NAME: Education Information Department, Ukrainian Education Research Institute (NIIP).**
ADDRESS: Education Research Institute of the Ukrainian SSR, 10 ul. V.I. Lenina, KIEV 252030.
YEAR OF CREATION: 1972
PARENT ORGANIZATION: Ukrainian Ministry of Education.
PRESENT HEAD: Nikolai Dimitrievich Yarmachenko.
SIZE OF STAFF - TOTAL : 15 PROFESSIONALS: 15
TYPE OF ACTIVITIES: Documentation, publications, research, information.
PEOPLE SERVED: Officials of Ministry of Ed., staff of NIIP, teacher training institutes, teachers at universities.
SERVICES GIVEN: Provide information on ed., prepare bibliographies and abstracts, produce translations and literature reviews.
FIELDS COVERED: Ed. in general, adult ed., further training for teachers, teaching methods.

SIZE OF COLLECTION
BOOKS AND DOCUMENTS: 2,000
PERIODICALS RECEIVED ANNUALLY: 6
METHODS OF DATA PROCESSING:
Manual.
Mechanical facilities.
Computerized.
CLASSIFICATION SYSTEM: UDC
REPROGRAPHIC SERVICES:
Rotary duplicators.
Rotaprint machines.
PERIODICAL PUBLICATIONS:
Annotated bibl. of candidates degree & doctoral theses on ed. and psychology in Ukrainian SSR.
Educational bibliography.
Educational news items from abroad.
Abstracts.

UK.

OFFICIAL NAME: Adult and Further Education Division, School of Education, University of Nottingham.
ADDRESS: University Park, NOTTINGHAM NG7 2RD.
YEAR OF CREATION: 1964
PARENT ORGANIZATION: University of Nottingham.
PRESENT HEAD: Prof. M. Stephens.
TYPE OF ACTIVITIES: Documentation, publications, research, training of professional adult ed. personnel.
PEOPLE SERVED: University students, enquiring public.
SERVICES GIVEN: General resource centre.
FIELDS COVERED: Ed. in general, adult ed., management patterns.
METHODS OF DATA PROCESSING:
Manual.
CLASSIFICATION SYSTEM: Special.
PERIODICAL PUBLICATIONS:
Bibliographies.

UK.

OFFICIAL NAME: Adult Education Library, Institute of Extension Studies.
ADDRESS: 1-2 Abercromby Square, P.O. Box 147, LIVERPOOL L69 3BX.
YEAR OF CREATION: 1946
PARENT ORGANIZATION: University of Liverpool.
PRESENT HEAD: Mr. P.B. Rowley.
SIZE OF STAFF - TOTAL : 3 PROFESSIONALS: 2
TYPE OF ACTIVITIES: Documentation, information, research, training.
PEOPLE SERVED: Staff and students of the Institute of Extension Studies.
SERVICES GIVEN: Lib. services, handle outside requests for information, reproduce documents and articles, prepare bibliographies.
FIELDS COVERED: Adult ed., comparative adult ed., literacy remedial adult ed., sociology, teaching methods.

SIZE OF COLLECTION
  BOOKS AND DOCUMENTS: 10,000
  PERIODICALS RECEIVED ANNUALLY: 75
METHODS OF DATA PROCESSING:
  Manual.
CLASSIFICATION SYSTEM: Special.
REPROGRAPHIC SERVICES:
  Roneo.
  Xerox.
PERIODICAL PUBLICATIONS:
  Monthly accessions list.

UK.

OFFICIAL NAME: Department of Adult Education Library, University of Manchester.
ADDRESS: Department of Adult Education, University of Manchester, MANCHESTER M13 9PL.
YEAR OF CREATION: 1949
PARENT ORGANIZATION: University of Manchester.
PRESENT HEAD: Mr. C.D. Legge.
SIZE OF STAFF - TOTAL : 1 PROFESSIONALS: 1
TYPE OF ACTIVITIES: Documentation, publications, research, training of professional adult ed. personnel.
PEOPLE SERVED: Academic community, mostly students but open to others.
SERVICES GIVEN: Lib. services.
FIELDS COVERED: Adult ed., community development, industrial training, teaching methods.
SIZE OF COLLECTION
  BOOKS AND DOCUMENTS: 14,000
  PERIODICALS RECEIVED ANNUALLY: 170
METHODS OF DATA PROCESSING:
  Manual.
CLASSIFICATION SYSTEM: Special.
REPROGRAPHIC SERVICES:
  Photocopy.
  Roneo.
PERIODICAL PUBLICATIONS:
  Bibliographies.
  Directory of adult education research and progress in Britain.

UK.

OFFICIAL NAME: Department of Adult Education, University of Hull.
ADDRESS: 195 Cottingham Road, HULL.
YEAR OF CREATION: 1960
PARENT ORGANIZATION: University of Hull.
PRESENT HEAD: Prof. W.E. Styler.
SIZE OF STAFF - TOTAL : 9 PROFESSIONALS: 6
TYPE OF ACTIVITIES: Publications, research, documentation, training.
PEOPLE SERVED: Academic community, workers in adult ed.
SERVICES GIVEN: Handle outside requests for information, prepare bibl., reproduce journal articles and documents on demand, lib. services.

FIELDS COVERED: Ed. in general, adult ed., continuing ed., counselling, teaching methods.
SIZE OF COLLECTION
BOOKS AND DOCUMENTS: 1,000
PERIODICALS RECEIVED ANNUALLY: 16
METHODS OF DATA PROCESSING:
Manual.
Mechanical facilities.
AUDIOVISUAL MATERIALS:
Microfilms.
Films.
REPROGRAPHIC SERVICES:
Photocopy.
Roneo.
Xerox.
PERIODICAL PUBLICATIONS:
Bibliographies.
Teaching material.

UK.

OFFICIAL NAME: Department of Adult Education, University of Leicester.
ADDRESS: University Road, LEICESTER.
YEAR OF CREATION: 1946
PARENT ORGANIZATION: University of Leicester.
PRESENT HEAD: Prof. M.A. Jones.
SIZE OF STAFF - TOTAL : 1 PROFESSIONALS: 1
TYPE OF ACTIVITIES: Research, training of professional adult ed. personnel.
PEOPLE SERVED: Academic staff and students.
FIELDS COVERED: Adult ed., sociology, community ed., history, teaching methods.
PERIODICALS RECEIVED ANNUALLY: 2
METHODS OF DATA PROCESSING:
Manual.
CLASSIFICATION SYSTEM: Dewey.
AUDIOVISUAL MATERIALS:
Slides.
REPROGRAPHIC SERVICES:
Roneo.

UK.

OFFICIAL NAME: Department of Extra-Mural and Adult Education, University of Glasgow.
ADDRESS: 57/59 Oakfield Avenue, GLASGOW G12 8LW.
YEAR OF CREATION: 1969
PARENT ORGANIZATION: University of Glasgow.
PRESENT HEAD: Mr. Norman Dees.
SIZE OF STAFF - TOTAL : 6 PROFESSIONALS: 4
59 TYPE OF ACTIVITIES: Documentation, publications, research, training of professional adult ed. personnel, statistics.
PEOPLE SERVED: Diploma in Adult Education students, M. Ed. students.
SERVICES GIVEN: Handle outside requests, lend documents to other centres and to individuals, prepare bibliographies.

FIELDS COVERED: Adult ed. & its history in UK, comp. adult ed., permanent ed., methods of adult learning & teaching.
SIZE OF COLLECTION
BOOKS AND DOCUMENTS: 170
PERIODICALS RECEIVED ANNUALLY: 6
REPROGRAPHIC SERVICES:
Xerox.
PERIODICAL PUBLICATIONS:
Bibliographies.
Literature reviews.
MONOGRAPHS:
Directories.

UK.

OFFICIAL NAME: Department of Extra-Mural Studies, University of Southampton.
ADDRESS: SOUTHAMPTON SO9 5NH.
YEAR OF CREATION: 1973
PARENT ORGANIZATION: University of Southampton.
PRESENT HEAD: Paul Fordham.
SIZE OF STAFF - TOTAL : 4 PROFESSIONALS: 3
TYPE OF ACTIVITIES: Documentation, research, training of professional adult ed. personnel.
PEOPLE SERVED: General public.
SERVICES GIVEN: Lib. services.
FIELDS COVERED: Adult ed.
SIZE OF COLLECTION
BOOKS AND DOCUMENTS: 1,000
PERIODICALS RECEIVED ANNUALLY: 30
METHODS OF DATA PROCESSING:
Manual.
Mechanical facilities.
AUDIOVISUAL MATERIALS:
Video-tapes.
Slides.
REPROGRAPHIC SERVICES:
Photocopy.
Roneo.

UK.

OFFICIAL NAME: National Institute of Adult Education. **
ADDRESS: 35 Queen Anne St., LONDON W1M 0BL.
YEAR OF CREATION: 1946
PRESENT HEAD: Mr. Arthur K. Stock.
SIZE OF STAFF - TOTAL : 3 PROFESSIONALS: 2
TYPE OF ACTIVITIES: Documentation, publications, research, training of professional adult ed. personnel, information coordination.
PEOPLE SERVED: State and voluntary bodies, government departments, professional bodies, teachers, enquiring public.
SERVICES GIVEN: Handle outside requests for information, prepare bibliographies, reproduce journal articles, lib. services, organize conferences.
FIELDS COVERED: Adult ed., leisure, recreation, paid educ. leave, learning methods, group work.
PERIODICALS RECEIVED ANNUALLY: 150

METHODS OF DATA PROCESSING:
Manual.
Mechanical facilities.
CLASSIFICATION SYSTEM: Special.
REPROGRAPHIC SERVICES:
Photocopy.
PERIODICAL PUBLICATIONS:
Year book of adult education.
Adult education.
Teaching adults.
Calendar of residential short courses.

UK.

OFFICIAL NAME: National Youth Bureau.
ADDRESS: 37 Belvoir St., Leicester LE1 6SL.
YEAR OF CREATION: 1964
PARENT ORGANIZATION: Department of Education and Science.
PRESENT HEAD: Mr. John Ewen.
SIZE OF STAFF - TOTAL : 11 PROFESSIONALS: 10
TYPE OF ACTIVITIES: Publications, documentation, information, training of youth workers.
PEOPLE SERVED: All those concerned with social ed. of young people: teachers, youth workers, social workers.
SERVICES GIVEN: Enquiry answering and document loan service, consultancy service on training the trainers.
FIELDS COVERED: Ed. in general, adult ed., literacy, youth, permanent ed., teaching methods, counselling.
PERIODICALS RECEIVED ANNUALLY: 180
METHODS OF DATA PROCESSING:
Manual.
CLASSIFICATION SYSTEM: Special.
REPROGRAPHIC SERVICES:
Photocopy.
PERIODICAL PUBLICATIONS:
Youth in society.

UK.

OFFICIAL NAME: The Institute of Industrial Training.
ADDRESS: Brunel University, Kingston Lane, UXBRIDGE.
YEAR OF CREATION: 1967
PARENT ORGANIZATION: Brunel University.
PRESENT HEAD: Mr. A. Daniels.
SIZE OF STAFF - TOTAL : 17 PROFESSIONALS: 11
TYPE OF ACTIVITIES: Documentation, information, research, training of professional adult ed. personnel.
PEOPLE SERVED: General public.
SERVICES GIVEN: Answer information enquiries.
FIELDS COVERED: Ed. in general, adult ed., vocational training, training techniques, counselling and careers advice.
METHODS OF DATA PROCESSING:
Computerized.
REPROGRAPHIC SERVICES:
Xerox.

UK.

OFFICIAL NAME: The Institute of Linguists.
ADDRESS: Lloyds Bank Chambers, 91 Nevington Causeway, LONDON SE1 6BN.
YEAR OF CREATION: 1950
PRESENT HEAD: Lady Threlford.
SIZE OF STAFF - TOTAL : 1 PROFESSIONALS: 1
TYPE OF ACTIVITIES: Publications, documentation.
PEOPLE SERVED: General public, schoolchildren, students, business community.
SERVICES GIVEN: Reproduction of journal articles, careers information, loan of documents and books.
FIELDS COVERED: Ed. in general, adult ed., mainly language and language teaching.
METHODS OF DATA PROCESSING:
Manual.
Mechanical facilities.
CLASSIFICATION SYSTEM: Modified UDC.
REPROGRAPHIC SERVICES:
Photocopy.
Roneo.

UK.

OFFICIAL NAME: The National Foundation for Educational Research in England and Wales.
ADDRESS: The Mere, Upton Park, SLOUGH, SL1 2DQ.
YEAR OF CREATION: 1961
PRESENT HEAD: Mr. A.J. Yates.
SIZE OF STAFF - TOTAL : 4 PROFESSIONALS: 4
TYPE OF ACTIVITIES: Documentation, information, publications, research.
PEOPLE SERVED: Corporate/associate members, wider public as resources permit.
SERVICES GIVEN: Handle/refer enquiries, Register of educ. research in the UK.
FIELDS COVERED: Ed. in general, adult ed., professional ed., vocational guidance, literacy, evaluation.
PERIODICALS RECEIVED ANNUALLY: 1
METHODS OF DATA PROCESSING:
Mechanical facilities.
Computerized.
CLASSIFICATION SYSTEM: EUDISED
REPROGRAPHIC SERVICES:
Microfiche-reader.
Photocopy.
PERIODICAL PUBLICATIONS:
Periodicals.
MONOGRAPHS:
Monographs.

UK.

OFFICIAL NAME: The Scottish Institute of Adult Education.
ADDRESS: 57 Melville Street, EDINBURGH EH3 7HL.

USA.

OFFICIAL NAME: Adult Education Research Information Processing Centre, Department of Adult Education.
ADDRESS: Florida State University, TALLAHASSE, Fla 32306.

USA.

OFFICIAL NAME: Coalition of Adult Education Organizations.
ADDRESS: 810 Eighteenth Street NW, WASHINGTON, D.C. 20006.

USA.

OFFICIAL NAME: Documentation, Information & Liaison Centre, Dept. of Educational Affairs, Org. of American States.
ADDRESS: 17th and Constitution Avenue, N.W., WASHINGTON D.C. 20006.

USA.

OFFICIAL NAME: ERIC Clearinghouse in Career Education.
ADDRESS: College of Education, Northern Illinois University, 204 Gabel Hall, DEKALB, Ill. 60115.
YEAR OF CREATION:
PARENT ORGANIZATION: National Institute of Education.
PRESENT HEAD: Mr. David V. Tiedeman, Director.
TYPE OF ACTIVITIES: Documentation, information, publications.
PEOPLE SERVED: Citizens, students, teachers, counsellors, personnel workers, administrators, policy makers, researchers, scholars.
SERVICES GIVEN: Supply of information, documents and microfiches.
FIELDS COVERED: Adult, continuing, career and vocational-technical ed.
METHODS OF DATA PROCESSING:
Computerized.
PERIODICAL PUBLICATIONS:
Research in education.
Current index to journals in education.

USA.

OFFICIAL NAME: Library of Continuing Education.
ADDRESS: Fourth Floor, E.S. Bird Library, Syracuse University, SYRACUSE, N.Y. 13210.
YEAR OF CREATION:
PARENT ORGANIZATION: Syracuse University.
TYPE OF ACTIVITIES: Documentation, information, publications, archives.
PEOPLE SERVED: University faculty, students and practitioners, other agencies interested in problems of continuing ed.

SERVICES GIVEN: Supply of information and documents, local consultations, supply of microfiches.
FIELDS COVERED: Adult ed., continuing ed.
AUDIOVISUAL MATERIALS:
Microfiches.
Films.
Tape recordings.
Photographs.
PERIODICAL PUBLICATIONS:
Occasional papers.
MONOGRAPHS:
Fund for adult education monographs.
University college papers on adult education.
Psychological backgrounds of adult education.
Sociological backgrounds of adult education.
Directory of adult education organizations, 1970.
The university and the community.

USA.

OFFICIAL NAME: National Adult Education Clearing House.
ADDRESS: Adult Continuing Education Centre, Montclair State College, UPPER MONTCLAIR, N.J. 07043.
YEAR OF CREATION:
PRESENT HEAD: Mr. L.L. Feinstein.
TYPE OF ACTIVITIES: Documentation, information, publications.
PEOPLE SERVED: People and institutions involved in adult ed.
SERVICES GIVEN: Supply of information, loans of documents.
FIELDS COVERED: Adult ed.
CLASSIFICATION SYSTEM: Special.
PERIODICAL PUBLICATIONS:
AEC newsletter.

USA.

OFFICIAL NAME: National Multi-Media Centre for Adult Basic Education.
ADDRESS: Adult Continuing Education Centre, Montclair State College, UPPER MONTCLAIR, N.J. 07043.
YEAR OF CREATION:
PRESENT HEAD: Mr. Ray J. Ast.
TYPE OF ACTIVITIES: Documentation, information, publications.
PEOPLE SERVED: People and institutions engaged or interested in adult ed.
SERVICES GIVEN: Abstracting services, distribute information on a subscription basis, loan of materials.
FIELDS COVERED: Adult ed., basic ed.
CLASSIFICATION SYSTEM: Special.
PERIODICAL PUBLICATIONS:
Abstracts.
Index to abstracts.
MONOGRAPHS:
English as a second language: bibliography.
Consumer education: bibliography.
Career education: bibliography.
Education for aging: bibliography.

USSR.

OFFICIAL NAME: Groupe d'inf. scientif. & pédagog., Inst. scientif. de recherches de l'éd. gén. des adultes.**
ADDRESS: NAB. Kutvzob Dom 8, 192 187 LENINGRAD.
YEAR OF CREATION:
PARENT ORGANIZATION: Ministère de la culture de l'URSS.
SIZE OF STAFF - TOTAL : 7
TYPE OF ACTIVITIES: Documentation, information, publication, recherche.
PEOPLE SERVED: Grand public, spécialistes.
SERVICES GIVEN: Préparer des bibliographies sur demande, répondre aux demandes de renseignements.
FIELDS COVERED: Ed. des adultes, éd. permanente, statistiques.
SIZE OF COLLECTION
BOOKS AND DOCUMENTS: 10.000
AUDIOVISUAL MATERIALS:
Microformes.
PERIODICAL PUBLICATIONS:
Bibliographies.
Comptes rendus.
Résumés analytiques.
MONOGRAPHS:
Répertoires.

Venezuela.

OFFICIAL NAME: Academia militar de Venezuela.
TRANSLATION: Académie militaire du Venezuela.
ADDRESS: Fuerte Tiuna, Conejo Blanco, El Valle, CARACAS.
YEAR OF CREATION: 1970
PARENT ORGANIZATION: La Educación Venezolana.
PRESENT HEAD: Carlos Alberto Valero Monasterios.
SIZE OF STAFF - TOTAL : 129 PROFESSIONALS: 120
TYPE OF ACTIVITIES: Documentation, publication, formation du personnel enseignant de l'éd. des adultes.
PEOPLE SERVED: Public en général, personnel des Forces armées.
SERVICES GIVEN: Préparation de bibliographies., consultation des collections du Centre.
FIELDS COVERED: Ed. en général, éd. des adultes, alphabétisation, formation.
METHODS OF DATA PROCESSING:
Manuel.
Mécanique.
REPROGRAPHIC SERVICES:
Multicopies.
Xérox.
PERIODICAL PUBLICATIONS:
Bibliographies.

Venezuela.

OFFICIAL NAME: Biblioteca del Instituto de mejoramiento profesional del magisterio.
TRANSLATION: Bibliothèque de l'Institut de perfectionnement des enseignants.
ADDRESS: Montecristo. Avda Romulo Gallegos, Los Dos Caminos, Edo. Miranda.
YEAR OF CREATION: 1968
PARENT ORGANIZATION: Ministère de l'Education.
PRESENT HEAD: Prof. Gilberto Picón Medina.
PROFESSIONALS: 2
TYPE OF ACTIVITIES: Documentation, publication, information, recherche.
PEOPLE SERVED: Personnel de l'Institut.
SERVICES GIVEN: Préparation de bibliographies, prêts de documents.
FIELDS COVERED: Ed. des adultes.
SIZE OF COLLECTION
BOOKS AND DOCUMENTS: 3,000
PERIODICALS RECEIVED ANNUALLY: 30
METHODS OF DATA PROCESSING:
Manuel.
CLASSIFICATION SYSTEM: Dewey.
REPROGRAPHIC SERVICES:
Photocopies.
Xérox.
PERIODICAL PUBLICATIONS:
Bibliographies.

Venezuela.

OFFICIAL NAME: Biblioteca y documentación, Instituto nacional de cooperación educativa.
TRANSLATION: Bibliothèque et documentation, Institut national de cooperation éducative.
ADDRESS: 12 Av. Nueva Granada, Edif. Sede Piso, CARACAS 104.
YEAR OF CREATION:
PRESENT HEAD: Ligia B. de Meza.
SIZE OF STAFF - TOTAL : 4
TYPE OF ACTIVITIES: Documentation, information, formation.
PEOPLE SERVED: Personnel de l'Institut, grand public.
SERVICES GIVEN: Préparation de bibliographies, reproduction d'articles et d'informations sur le matériel de formation professionnelle.
FIELDS COVERED: Ed. des adultes.
METHODS OF DATA PROCESSING:
Manuel.
CLASSIFICATION SYSTEM: Dewey.
REPROGRAPHIC SERVICES:
Photocopies.
PERIODICAL PUBLICATIONS:
Bibliographies.

Venezuela.

OFFICIAL NAME: Centro de documentación e información de educación de adultos.**
TRANSLATION: Centre de documentation et d'information de l'éducation des adultes.
ADDRESS: División de educación de adultos, Av. Paez, Qta Villa Alicia, El Paraíso, CARACAS.
YEAR OF CREATION: 1972
PARENT ORGANIZATION: Ministerio de Educación.
PRESENT HEAD: M. José Moncada Moreno.
SIZE OF STAFF - TOTAL : 7
TYPE OF ACTIVITIES: Documentation, publication, information.
PEOPLE SERVED: Institutions et personnes qui cherchent à s'informer, spécialistes en éd. des adultes.
SERVICES GIVEN: Répondre à des demandes de renseignements, préparer des bibl. sur demande, traduction et reproduction d'articles, prêts de documents.
FIELDS COVERED: Ed. des adultes.
SIZE OF COLLECTION
  BOOKS AND DOCUMENTS: 3.292
  PERIODICALS RECEIVED ANNUALLY: 121
METHODS OF DATA PROCESSING:
  Manuel.
REPROGRAPHIC SERVICES:
  Photocopie.
  Ronéo.
PERIODICAL PUBLICATIONS:
  Bulletin bibliographique.
  Comptes rendus de publications.

Venezuela.

OFFICIAL NAME: Fundación para el desarrollo de la comunidad y fomento municipal.
TRANSLATION: Fondation pour le développement de la communauté et de la municipalité.
ADDRESS: Final Av. Abraham Lincoln, Chacaito, Edificio Fundacomun, Aptdo. 50218, CARACAS 105.
YEAR OF CREATION: 1962
PRESENT HEAD: Dr. Carlos Acedo Mendoza.
SIZE OF STAFF - TOTAL : 89 PROFESSIONALS: 80
TYPE OF ACTIVITIES: Documentation, information, recherche, publication.
PEOPLE SERVED: Fonctionnaires municipaux.
SERVICES GIVEN: Prêts de documentation, réponse à des demandes de renseignements, assistance technique.
FIELDS COVERED: Ed. des adultes, éd. permanente, formation professionnelle.
SIZE OF COLLECTION
  BOOKS AND DOCUMENTS: 900
METHODS OF DATA PROCESSING:
  Manuel.
  Mécanique.
AUDIOVISUAL MATERIALS:
  Diapositives.
REPROGRAPHIC SERVICES:
  Photocopie.

Venezuela.

OFFICIAL NAME: Fundación para la capacitación e investigación aplicada a la reforma agraria.
TRANSLATION: Fondation pour la formation professionnelle et la recherche appliquée à la réforme agraire.
ADDRESS: Prolongación 2a. Transversal, Urb. Los Molinos, San Martin, CARACAS.
YEAR OF CREATION: 1966
PRESENT HEAD: Dr. Luis La Corte.
SIZE OF STAFF - TOTAL : 49
TYPE OF ACTIVITIES: Documentation, recherche, formation du personnel enseignant.
PEOPLE SERVED: Fonctionnaires de réformes agraires, grand public.
SERVICES GIVEN: Services de bibliothèque.
FIELDS COVERED: Ed. en général, éd. rurale, réformes agraires.
METHODS OF DATA PROCESSING:
Mécanique.
REPROGRAPHIC SERVICES:
Photocopie.
Xérox.
PERIODICAL PUBLICATIONS:
Bibliographies.

Venezuela.

OFFICIAL NAME: Oficina central de información (OCI).
TRANSLATION: Bureau central d'information.
ADDRESS: E.D.F. Banco Iido Venezdono, Av. Urodneta, CARACAS.
YEAR OF CREATION:
PRESENT HEAD: Dr. Alberto Federico Ravell.
TYPE OF ACTIVITIES: Publication, documentation.
PEOPLE SERVED: Public en général.
SERVICES GIVEN: Fournit des informations sur le Centre, répond aux demandes du public en général.
FIELDS COVERED: Ed. en général, éd. des adultes.
METHODS OF DATA PROCESSING:
Manuel.
REPROGRAPHIC SERVICES:
Photocopie.
Multicopie.
Xérox.

Yugoslavia.

OFFICIAL NAME: Andragoski Centar, Zajednice Narodnih i Radnickih Sveucilista.**
TRANSLATION: Andragogic Centre, Association of People's and Workers' Universities of Croatia.
ADDRESS: Vojnoviceva 42/11, ZAGREB.
YEAR OF CREATION:
PRESENT HEAD: Aleksandar Kovacic.
SIZE OF STAFF - TOTAL : 4 PROFESSIONALS: 2
TYPE OF ACTIVITIES: Documentation, information, publications, research, training.
PEOPLE SERVED: Persons and institutions interested in andragogy in Yugoslavia and abroad.
SERVICES GIVEN: Prepare abstracts and thematic bibliographies, lib. services, handle outside requests for information.
FIELDS COVERED: Adult ed.
SIZE OF COLLECTION
BOOKS AND DOCUMENTS: 3,000
PERIODICALS RECEIVED ANNUALLY: 150
CLASSIFICATION SYSTEM: UDC
AUDIOVISUAL MATERIALS:
Films.
Slides.
Photos.
PERIODICAL PUBLICATIONS:
Andragogija.
Abstracts.
Bibliographies.

Zambia.

OFFICIAL NAME: Zambia Adult Education Advisory Board.**
ADDRESS: Box RW93, Ridgeway, LUSAKA.
YEAR OF CREATION: 1973
PRESENT HEAD: Mr. B. Sinyangwe.
SIZE OF STAFF - TOTAL : 2 PROFESSIONALS: 2
TYPE OF ACTIVITIES: Documentation, research, coordination, publications.
PEOPLE SERVED: Adult educators, adult education institutions in Zambia.
SERVICES GIVEN: Collecting and recording materials, full information service in 1975/76.
FIELDS COVERED: Adult ed.
METHODS OF DATA PROCESSING:
Manual.
PERIODICAL PUBLICATIONS:
Newsletter (to appear).

Arab States.

OFFICIAL NAME: Regional Centre for Functional Literacy in Rural Areas for the Arab States (ASFEC).
ADDRESS: Sirs-el-Layyan, Menoufia, Arab Republic of Egypt.

70/71

OFFICIAL NAME: Abt. Berufsberatung und Berufsausbildung, Generaldirektion soziale Angelegenheiten.
ADDRESS: 200, rue de la Loi, 1040 BRUXELLES, Belgium.
YEAR OF CREATION:
PARENT ORGANIZATION: Kommission der Europäischen Gemeinschaften.

Europe.

OFFICIAL NAME: European Bureau of Adult Education.
ADDRESS: Nieuweweg 4, P.O. Box 367, AMERSFOORT, Netherlands.
YEAR OF CREATION:
PRESENT HEAD: Mr. G.H.L. Schouten.
TYPE OF ACTIVITIES: Documentation, information, publiations.
PEOPLE SERVED: Associate members of the Bureau, either persons or organizations.
SERVICES GIVEN: Answer requests for information.
FIELDS COVERED: Adult ed., adult ed. legislation, adult ed. statistics.
CLASSIFICATION SYSTEM: Special.
PERIODICAL PUBLICATIONS:
Notes and studies/Notes et études/Berichte und Aufsätze.
Conference reports.
MONOGRAPHS:
Directory of adult education organizations in Europe, Vol. I.

Europe.

OFFICIAL NAME: European Centre for Leisure and Education.
ADDRESS: Jilska 1, PRAGUE 1, Czechoslovakia.
YEAR OF CREATION: 1968
PARENT ORGANIZATION: Institute of Philosophy and Sociology, Academy of Science.
PRESENT HEAD: Dr. Premysl Maydl.
SIZE OF STAFF - TOTAL : 5 PROFESSIONALS: 4
TYPE OF ACTIVITIES: Documentation, publications, research, organizing conferences.
PEOPLE SERVED: Scientific institutions, scientists, libraries, researchers.
SERVICES GIVEN: Answer requests for information, lend documents, organize meetings and conferences.
FIELDS COVERED: Ed. in general, adult ed., leisure, sociology.
SIZE OF COLLECTION
BOOKS AND DOCUMENTS: 2,300
PERIODICALS RECEIVED ANNUALLY: 100
METHODS OF DATA PROCESSING:
Manual.
CLASSIFICATION SYSTEM: Special.
PERIODICAL PUBLICATIONS:
Society and leisure.
Newsletter.
Bibliographic series.

Europe.

OFFICIAL NAME: European Home Study Council.
ADDRESS: Loekebergvein 9 D, Haslum-OSLO, Norway.

Latin America.

OFFICIAL NAME: Centro regional de alfabetización funcional en las zonas rurales de América Latina (CREFAL).
TRANSLATION: Regional Centre for Functional Literacy in Rural Areas in Latin America.
ADDRESS: Patzcuaro, MICHOACAN, Mexico.
YEAR OF CREATION: 1951
PRESENT HEAD: Dr. Valdemar Cortés Carabantes.
SIZE OF STAFF - TOTAL : 2 PROFESSIONALS: 1
TYPE OF ACTIVITIES: Documentation, information, publications, research.
PEOPLE SERVED: CREFAL staff, organizations, projects, libraries, officials and specialists involved in adult ed. and literacy.
SERVICES GIVEN: Lib. services, handle requests for information, prepare bibliographies.
FIELDS COVERED: Adult ed., functional literacy, social sciences.
SIZE OF COLLECTION
BOOKS AND DOCUMENTS: 53,000
CLASSIFICATION SYSTEM: Dewey.
PERIODICAL PUBLICATIONS:
Carta informativa del CREFAL.
MONOGRAPHS:
List on request.

International.

OFFICIAL NAME: Adult Education Documentation Service.
ADDRESS: Unesco ESM/LL/AD, 7 Place de Fontenoy, 75700 PARIS, France.
YEAR OF CREATION: 1971
PARENT ORGANIZATION: Unesco.
PRESENT HEAD: Mrs. K.S. Servomaa.
SIZE OF STAFF - TOTAL : 3 PROFESSIONALS: 1
TYPE OF ACTIVITIES: Documentation, information, publications.
PEOPLE SERVED: Unesco experts, adult ed. authorities and institutions.
SERVICES GIVEN: Dissemination of information and documents, preparation of bibliographies.
FIELDS COVERED: Adult ed.
SIZE OF COLLECTION
BOOKS AND DOCUMENTS: 4,000
PERIODICALS RECEIVED ANNUALLY: 40
METHODS OF DATA PROCESSING:
Manual.
AUDIOVISUAL MATERIALS:
Microfiches.
REPROGRAPHIC SERVICES:
Photocopy.
Reader.
PERIODICAL PUBLICATIONS:
Adult education information notes (also in Fren and Span).
MONOGRAPHS:
Adult education documentation centres: directory.
Adult education associations: list of addresses.
Adult education periodicals: list of addresses.

International.

OFFICIAL NAME: International Institute for Adult Literacy Methods.
ADDRESS: P.O. Box 1555, TEHERAN, Iran.
YEAR OF CREATION:
PRESENT HEAD: Dr. A. Fattahipour.
SIZE OF STAFF - TOTAL : 3 PROFESSIONALS: 1
TYPE OF ACTIVITIES: Documentation, research, publications, information.
PEOPLE SERVED: Libraries, institutes, projects, individuals concerned with adult literacy.
SERVICES GIVEN: Dissemination of information and documents, preparation of bibliographies.
FIELDS COVERED: Adult literacy, adult ed., literacy methods, statistics.
SIZE OF COLLECTION
BOOKS AND DOCUMENTS: 4,000
PERIODICALS RECEIVED ANNUALLY: 150
METHODS OF DATA PROCESSING:
Manual.
CLASSIFICATION SYSTEM: Special.
AUDIOVISUAL MATERIALS:
Microfilms.
PERIODICAL PUBLICATIONS:
Literacy discussion.
Literacy work.
Literacy documentation.
MONOGRAPHS:
Directory of libraries, information centres and projects in the field of literacy.

## Worksheet

## Formulaire

If you have any additions or changes which you wish to be included in the second edition of this directory, please complete the detachable worksheet on the following pages and send it to:

Documentation Office,
Unesco : International Bureau of Education,
Palais Wilson,
1211 Geneva 14,
Switzerland.

The following information is an explanation of the coding instructions and is intended to assist you in filling in the worksheet. Your answers may be given in English or French.

Field No.

| | |
|---|---|
| 10 | Name of the institution in the official language. If the alphabet is other than Roman, transliterate it. |
| 11 | Translation of the title into English or French. |
| 12 | Street address and city. Add post-office box number if it exists. |
| 13 | Name of the country according to IBE-Thesaurus. |
| 15 | Organization on which the institution depends from an administrative point of view. |
| 30/31 | Give figures only. |
| 22 | Activities developed by the institution : documentation, information, publications, research, statistics, training, preparation of audiovisual materials, exhibitions, etc. |
| 23 | List the type of users for which the institution was established: administrators, planners, researchers, teachers, students of education, etc. |
| 24 | Types of services provided to the users: local consultation, loans, inter-library loans, preparation of bibliographies, annotated bibliographies, selective dissemination of information, translation and other. Mention if the institution will answer foreign inquiries and if it gives services to provincial or local centres. |
| 25 | Say if the whole field of education is covered (education in general). Mention if the collection keeps related fields (psychology, economic development, etc.). Mention, where relevant, specific educational fields developed inside the collection. |
| 35/36 | Give figures only. |
| 38 | Check methods employed in the institution (for documentation only). |
| 39 | If the system employed is not internationally known (UDC, Dewey, L.C., etc.) mention 'special'. |
| 40 | Mention types of audiovisual materials kept and used for documentation or information purposes (microfilm, microfiche, slides, films, videotape, etc.), giving figures, e.g. Microfiches: 1,000. |
| 41 | Mention types of machines employed for documentation and information purposes: roneo, xerox, photocopier, reader printer, etc. |
| 50 | Give titles of your periodical publications, including current bibliographies and acquisition lists and titles of your regular series. |
| 55 | Give titles of monographs published in the last three years. |
| 60 | Give major current themes of research and surveys. |
| 70 | Leave blank. |

Si vous avez une addition ou une modification à suggérer pour la deuxième édition de ce répertoire, vous êtes invité à remplir le formulaire détachable ci-joint et à le renvoyer au:

Service de documentation,
Unesco : Bureau international d'éducation,
Palais Wilson,
1211 Genève 14,
Suisse.

Les informations qui suivent donnent quelques éclaircissements sur certaines instructions de programmation et ont pour objet de vous aider à remplir le formulaire. Celui-ci peut être rempli en français ou en anglais.

Rubrique No

10 Nom de l'institution dans la langue officielle. Si l'alphabet n'est pas romain prière de procéder à une translittération.

11 Traduction du titre en anglais ou en français.

12 Adresse complète: rue et ville, ainsi que, le cas échéant, la boîte postale.

13 Nom du pays selon le Thesaurus du BIE.

15 Organisation dont dépend l'institution du point de vue administratif.

30/31 Ne donner que des chiffres.

22 Activités particulières de l'institution: documentation, information, publications, recherche, statistiques, formation, préparation de matériel audiovisuel, expositions, etc.

23 Enumérer les types d'utilisateurs pour lesquels l'institution a été créée: administrateurs, planificateurs, chercheurs, enseignants, étudiants en pédagogie, etc.

24 Types de services offerts aux utilisateurs: consultation sur place, prêts, prêts inter-bibliothèques, préparation de bibliographies, bibliographies annotées, diffusion sélective de l'information, traduction et autres. Indiquer si l'institution répond à des demandes provenant de l'étranger et si elle offre ses services à des centres provinciaux ou locaux.

25 Dire si tout le domaine de l'éducation est couvert (éducation en général). Dire aussi si la collection s'étend à des domaines voisins (psychologie, développement économique, etc.). Mentionne le cas échéant, les domaines spécifiques de l'éducation particulièrement développés dans la collection.

35/36 Ne donner que des chiffres.

38 Enumérer les méthodes employées dans l'institution (en matière de documentation seulement).

39 Si le système employé n'est pas connu au niveau international (CDU, Dewey, Library of Congress, etc.), mettre "spécial".

40 Indiquer les types de matériel audiovisuel conservés et utilisés à des fins de documentation ou d'information (microfilms, microfiches, diapositives, films, vidéocassettes, etc.), en donnant des chiffres. Par exemple: microfiches : 1000.

41 Indiquer les types de machines utilisées à des fins de documentation ou d'information: ronéo, xerox, photocopie, lectrice imprimante, etc.

50 Donner le titre de vos publications périodiques, y compris les bibliographies courantes et les listes d'acquisitions ainsi que les titres de vos séries régulières.

55 Donner les titres des monographies publiées au cours des trois dernières années.

60 Donner les principaux thèmes des recherches et études actuellement en cours.

70 Laisser en blanc.

# Worksheet: IBECENT
# Formulaire: IBECENT

| | | | | | |
|---|---|---|---|---|---|
| Control number<br>*Numéro de contrôle* | | Code number<br>*Numéro de code (01)* | | Date<br>*Date (00/D)* | |
| Official name<br>*Nom officiel (10)* | | | | | |
| Translation<br>*Traduction (11)* | | | | | |
| Address<br>*Adresse (12)* | | | | | |
| Country<br>*Pays (13)* | | | Year of creation<br>*Année de création (00/Y)* | | |
| Parent organization<br>*Organisation mère (15)* | | | | | |
| Present Head<br>*Directeur actuel (20)* | | | | | |
| Size of staff<br>*Effectif du personnel* | Total<br>*Total (30)* | | Professionals<br>*Personnel professionnel (31)* | | |
| Type of activities<br>*Type d'activités (22)* | | | | | |
| People served<br>*Bénéficiaires (23)* | | | | | |
| Services given<br>*Services offerts (24)* | | | | | |
| Fields covered<br>*Domaines couverts (25)* | | | | | |
| Size of collection<br>*Volume de la collection* | Books and documents<br>*Livres et documents (35)* | | Periodicals received annually<br>*Périodiques reçus chaque année (36)* | | |

| | | |
|---|---|---|
| Methods of data processing<br>*Méthodes de traitement des données (38)* | Manual<br>*Manuelles* ☐<br><br>Mechanical facilities<br>*Mécaniques* ☐<br><br>Computerized<br>*Automatiques* ☐ | Classification system<br>*Système de classification (39)* |
| Audiovisual materials<br>*Matériel audiovisuel (40)* | | |
| Reprographic services<br>*Services de reproduction (41)* | | |
| Periodical publications<br>*Publications périodiques (50)* | | |
| Monographs<br>*Monographies (55)* | | |
| Studies and surveys in preparation<br>*Études et enquêtes en cours de préparation (60)* | | |
| Index<br>*Index (70)* | | |